

City of  
**Sunset**  
  
**Hills**



**Deer Hunting Packet**



# NOTIFICATION OF INTENT TO HUNT

The undersigned property owner(s), after having the opportunity to fully read and understand the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883), hereby notifies the City of Sunset Hills City Hall of his/her intent to permit archery hunting on the following property or contiguous properties:

**Address(es) of Property to be Hunted:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**Property Owner(s) Information:** (Must list all owners for each property.)

**Property 1**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 2**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 3**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 4**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Hunter Identification:**

Hunter's Name(s): \_\_\_\_\_  
 Hunter's Date of Birth: \_\_\_\_\_  
 Missouri Dept. of Conservation ID#: \_\_\_\_\_

**Dates of Proposed Hunt (s)** \_\_\_\_\_

(List all dates when hunting might occur on above said properties. **Must comply with deer season dates set by MO Dept. of Conservation**)

For Office Use Only:

|                                     |                                             |                                                   |
|-------------------------------------|---------------------------------------------|---------------------------------------------------|
| <b><u>Date Intent received:</u></b> | <b><u>Date Insurance Proof Received</u></b> | <b><u>Date Hunter Documentation Received:</u></b> |
|                                     |                                             |                                                   |

Please read and complete

I/We the Property Owner(s) hereby certify the following:

|                                                                                                                                                                                                                                                                                                                                                                           | YES | NO |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| I/We have provided a certificate of insurance or indemnity bond providing evidence of a policy of liability insurance and/or indemnity bond in an amount not less than two million dollars (\$2,000,000.00) per occurrence insuring or bonding the property owner and/or the designated hunter.                                                                           |     |    |
| I/We have received, reviewed and understand the regulations of the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) as contained in City of Sunset Hills Code of Ordinances Chapter 19, Article III, Sections 19-45, 19-46, 19-47, 19-48, 19-49 and 19-50.                                                                              |     |    |
| I/We understand all current laws of the State of Missouri in regards to the regulations of hunting shall be obeyed with the corporate limits of Sunset Hills at all times. Furthermore, I/We understand the hunt must conform to all State regulations as defined by the Missouri Department of Conservation.                                                             |     |    |
| I/We understand the only permissible method of hunting is by archery device as defined in Section 19-45 and at no time are firearm, black-powder, or crossbow methods allowed within the corporate limits of Sunset Hills.                                                                                                                                                |     |    |
| I/We shall notify all contiguous neighbors/property owners in writing of the approximate date and times of hunts. I/We further understand appropriate documentation must be maintained to show proof of receipt of said notification.                                                                                                                                     |     |    |
| I/We certify all hunters shall be at least 18 years of age at the time of the hunt.                                                                                                                                                                                                                                                                                       |     |    |
| I/We have provided a certificate of completion of an archery device hunter safety course as approved or provided by the Missouri Department of Conservation for every individual seeking to hunt.                                                                                                                                                                         |     |    |
| I/We certify the property or combined properties on which the hunt shall occur is at minimum a total of one (1) acre in area.                                                                                                                                                                                                                                             |     |    |
| I/We certify all hunters shall permanently mark arrows/projectiles to be discharged with his or her Missouri Department of Conservation Identification Number.                                                                                                                                                                                                            |     |    |
| I/We understand all harvested deer must be reported to the Sunset Hills City Hall within two (2) business days during normal business hours by either phone call or written notification. Reports must include hunter's name, sex of deer, and location of harvest. This is in addition to any Missouri Department of Conservation regulations or reporting requirements. |     |    |
| I understand that if I provide the required documentation that I will be issued a photo ID card from the Sunset Hills City Hall and must present that ID to anyone, specifically any Police Officer, City Official or resident. Failure to do so could result in the revocation of my hunting privileges in the City of Sunset Hills.                                     |     |    |
| I agree to display a "Hunting in Progress" placard in the dash board of my vehicle while hunting on property in Sunset Hills. I understand this placard will be issued to me by City Hall.                                                                                                                                                                                |     |    |

**INDEMNITY CLAUSE AND WAIVER**

I/ We, in consideration of being authorized to hunt within the corporate limits of the City of Sunset Hills, agree to abide by the terms and conditions of the Deer Control Policy, as well as all State regulations concerning deer hunting, and I further agree to indemnify and hold harmless the City of Sunset Hills, for any and all claims which may arise from the hunting activity on my property, whether such claim is based on property damage or personal injury, or whether or not the claim is based on my activity, the activity of my agents or assigns, or if the claim arises on property other than my own, including acts of negligence, and I further agree that this indemnity clause includes the reimbursement to the City of Sunset Hills for any and all costs of defense, including court costs and attorney fees, in the event that the City is named as a defendant.

All property owners of proposed hunt(s) must sign.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_



## Hunter Guidelines for Deer Hunting in the City of Sunset Hills

1. Property owners and hunters must abide by the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) **at all times in its entirety. Deer are the only animal subject to hunting!**
2. Discharging or releasing arrows from archery devices (longbow or compound bow) within the City limits is limited to hunting permitted under Ordinance #1883. **Crossbows are not permitted.** No other means (i.e. Rifle, firearm, black powder, etc.) are permitted for hunting.
3. A Notification of Intent to Hunt Form must be completed by **the property owner** and on file with the Sunset Hills City Hall **prior** to commencement of any hunting on the property. You must first obtain permission to hunt in writing from the owner, lessee, or person in charge of such premises or property. The duly obtained written permission, as well as the Hunter ID card issued by Sunset Hills shall be carried on the person of the hunter requesting and receiving such permission.
4. All current laws of the State of Missouri as regards to the regulations of hunting shall be obeyed within the corporate limits of Sunset Hills. The hunt shall conform to all State regulations as defined by the Missouri Department of Conservation, including but not limited to deer archery season time frames, limits, etc.
5. All hunters must be 18 years of age or older and possess a state license to hunt from the Missouri Department of Conservation. All hunters must have completed an archery device hunter safety course provided by or approved by the Missouri Department of Conservation and provided the certificate as proof.
6. Ensure you know and understand property boundary lines of the property authorized for hunting. Also ensure you are familiar with and are in compliance with no hunting zones and setback distances in section 19-47 of Ordinance #1883.
7. All hunters' arrows are to be marked permanently with his or her MO Dept. of Conservation ID number.
8. The tree stand location must be at least ten (10) feet tall and facing towards interior of property to ensure it is in compliance with Ordinance #1883 and provide for shooting downward.
9. Hunter's vehicles must be parked on property of landowner only and must comply with all other existing parking regulations.
10. Property Owners have the right to give permission to hunt on their property during archery season. Property Owners may set limitations and revoke permission at any time. Any hunter told to leave any property by a property owner, including with prior permission to hunt, must do so immediately.
11. Nothing in Ordinance # 1883 authorizes Trespassing. A hunter has the sole responsibility of notifying any property owner of property not authorized for hunting of an injured or deceased deer on their property. **A hunter must obtain permission from property owners before entering property in pursuit or reasonable search of a deer for harvest.** If permission cannot be obtained, hunter must notify Missouri Department of Conservation and the Sunset Hills City Hall per ordinance.
12. Field dressing must be done in accordance to Missouri Department of Conservation guidelines and waste properly disposed. Transportation of a carcass along any public right of way must be done with carcass covered or hidden from public view.
13. In addition to any requirements imposed by Missouri Department of Conservation regulations, any individual who successfully harvests a deer during a hunt must report the hunter's name, sex of the deer, and the location of the harvest within two (2) business days by calling the Sunset Hills City Hall (314-849-3400) during normal business hours or by delivering written notification to the City Clerk.



## Property Owner Guidelines for Deer Hunting in the City of Sunset Hills

1. Property owners and hunters must abide by the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) **at all times in its entirety. Deer are the only animal subject to hunting!**
2. Discharging or releasing arrows from archery devices (longbow or compound bow) within the City limits is limited to hunting permitted under Ordinance #1883 Section 19. **Crossbows are not permitted.** No other means (i.e. Rifle, firearm, black powder, etc.) are permitted for hunting.
3. A Notification of Intent to Hunt Form must be completed by **the property owner** and on file with the Sunset Hills City Hall **prior** to commencement of any hunting on your property. **The notification shall include the names of all property owners, the address of the proposed hunt property, the dates of the proposed hunt, and the names of all proposed hunters.** Archery hunter safety class certificates must also be provided with the application for each hunter (classes must have been provided or approved by Missouri Dept. of Conservation).
4. You must notify contiguous neighbors **in writing prior** to any hunting activity. **The property owner** must be able to show the appropriate documentation of receipt of the notification of the approximate date and time period of the hunt. For purposes of this Subsection, "*contiguous*" shall mean any adjoining property that shares a common property line (or point) with the lot on which the proposed hunt shall occur. Lots separated by streets, common areas, or other public thoroughfares shall not be considered contiguous.
5. Prior to the engagement of any hunting activity, the property owner shall provide to the City, a certificate of insurance or indemnity bond providing evidence of a policy of liability insurance and/or indemnity bond in an amount not less than two million dollars (\$2,000,000.00) per occurrence insuring or bonding the property owner and/or the designated hunter. The indemnity of the property owner and the hunter may be combined to reach the minimum limits mandated by Ordinance #1883.
6. All current laws of the State of Missouri in regards to the regulations of hunting shall be obeyed within the corporate limits of Sunset Hills. The hunt shall conform to all State regulations as defined by the Missouri Department of Conservation.
7. All hunters must be 18 years of age or older and possess a state license to hunt. It is suggested you only use/allow experienced archery hunters and have only one hunter on property at a time.
8. Ensure each hunter knows and understands your boundary lines. Review with each hunter the hazards of your property, i.e. – sink holes, walking path easements, buildings, etc. It is suggested you have each hunter sign a liability release for any damage that might occur to him or her while on your property.
9. Check to make sure hunter's arrows are marked permanently with his or her MO Dept. of Conservation ID number.
10. Determine how close deer are to be before an arrow is released (suggested maximum distance is 20 yards). Review the tree stand location with the hunters to ensure it is in compliance with Ordinance #1883 and it will provide for shooting down.
11. Obtain a commitment from hunters of their willingness to harvest does. Furthermore, obtain commitment for disposition of all harvested deer.
12. Hunter's vehicles must be parked on property of landowner only and must comply with all other existing parking regulations.
13. Property Owners have the right to give permission to hunt on their property within the archery season. **Property Owners may set limitations and revoke permission at any time.**



**DEER HUNTING CONTIGUOUS NEIGHBOR NOTIFICATION**

**AND PERMISSION TO ENTER PROPERTY TO RETRIEVE DEER**

Date: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Property Address(es) of Hunt: \_\_\_\_\_

Dear Neighbor:

Please consider this form to be your notification that I (we) plan to allow bow hunting on our property during archery season in accordance and compliance with the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883).

I/We reasonably expect hunting activity on our property during the following dates and times:

\_\_\_\_\_  
(Provide approximate dates and times of hunting activity)

We ask you kindly complete the bottom portion of this form and return it to us.

Sincerely,

\_\_\_\_\_  
Property Owner(s) Signature

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**To be completed by contiguous neighbor:**

The hunter(s) having permission to hunt in accordance with the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) at the adjoining property of

\_\_\_\_\_:

(Enter address of hunt from above)

*(check one)*

\_\_\_\_\_ **MAY** enter my property for the sole purpose of deer retrieval

\_\_\_\_\_ **MAY NOT** enter my property for any reason.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BOW HUNTING IN PROGRESS

HUNTER NAME: \_\_\_\_\_

ADDRESS OF PROPERTIES BEING HUNTED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO PARK \_\_\_\_\_  
(NUMBER OF VEHICLES)

MAKE OF VEHICLE \_\_\_\_\_ YEAR \_\_\_\_\_ LICENSE PLATE NUMBER \_\_\_\_\_

HUNTING PLACARD VALID FROM: \_\_\_\_\_  
(DATE & HOURS)

TO: \_\_\_\_\_  
(DATE & HOURS)

SIGNED: \_\_\_\_\_  
(CITY HALL)

DATE: \_\_\_\_\_

COPIES TO: APPLICANT  
POLICE DEPARTMENT  
CITY HALL FILE

\*\*TO BE PLACED IN DASH BOARD OF VEHICLE DURING HUNT OF THE ABOVE LISTED SUNSET HILLS PROPERTY





BILL NO. 10

ORDINANCE NO. 1883

AN ORDINANCE PROVIDING REGULATIONS FOR DEER HUNTING BY CERTAIN ARCHERY METHODS WITHIN THE CITY OF SUNSET HILLS.

WHEREAS, the Board of Aldermen has determined that it is appropriate to allow deer hunting by certain archery methods to control the deer population in the City of Sunset Hills and to protect persons and property from damage caused by deer.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Code of Ordinances of the City of Sunset Hills shall be amended by adding a new Chapter 19, Article III thereto, as follows:

**CHAPTER 19 - PARKS AND RECREATION  
ARTICLE III DEER CONTROL POLICY AND HUNTING REGULATIONS**

**SECTION 19-45: DEFINITIONS**

As used in this Chapter, the following terms shall have these prescribed meanings:

*ARCHERY DEVICE:* Any longbow or compound bow.

*CROSSBOW:* A device for discharging quarrels, bolts or arrows, formed of a bow set crosswise on a stock, usually drawn by means of a mechanism and discharged by the release of a trigger.

*FIREARM:* Any rifle, shotgun, pistol, crossbow or any similar device or mechanism by whatever name known which is designed to expel a projectile or projectiles, including air rifles, air pistols and pellet guns. The term "firearm" shall not apply to devices designed and used exclusively for commercial or industrial purposes. The regulations contained within this Chapter shall not be applicable to Police Officers, military or other licensed security agents as regards the performance of their duties.

*UNDER THE INFLUENCE:* Under the influence shall be defined by the State regulation applied to motor vehicle operation.

**SECTION 19-46: ESTABLISHING REGULATIONS OF HUNTING WITHIN THE CORPORATE LIMITS OF THE CITY OF SUNSET HILLS DURING DEER HUNTING SEASON SET BY THE DEPARTMENT OF CONSERVATION**

- A. The use of or discharge of firearms is prohibited in the City of Sunset Hills.
- B. Discharging or releasing arrows from archery devices within the City limits is limited to hunting permitted under this Chapter.
- C. Prior to any hunting activity, the property owner shall notify City Hall of his or her intent to hunt on his or her property. The notification shall include the names of all property owners, the address of the proposed hunt property, the dates of the proposed hunt and the names of all proposed hunters. In addition to the foregoing, the property owner shall

complete a notification of intent to hunt form and return said form to City Hall prior to engaging in or permitting any hunting activity on his or her property.

- D. Prior to the engagement of any hunting activity, the property owner shall provide to the City a certificate of insurance or indemnity bond providing evidence of a policy of liability insurance and/or indemnity bond in an amount not less than two million dollars (\$2,000,000.00) per occurrence insuring or bonding the property owner and/or the designated hunter. The indemnity of the property owner and the hunter may be combined to reach the minimum limits mandated by this Subsection. Said liability insurance and/or indemnity bond shall provide insurance coverage and/or indemnity for all claims for damages resulting from any act of negligence of the designated hunter or by any agent, assign, employee, independent contractors or licensee of the designated hunter.
- E. All current laws of the State of Missouri as regards to the regulations of hunting shall be obeyed within the corporate limits of Sunset Hills.
- F. The hunt shall conform to all State regulations as defined by the Missouri Department of Conservation.
- G. Permission To Hunt.
  - 1. It shall be unlawful for any person carrying an archery device of any type to knowingly enter into the premises of another or to discharge any of the aforesaid devices while on the premises or property of another without first having obtained permission in writing from the owner, lessee or person in charge of such premises or property. The duly obtained written permission shall be carried on the person of the hunter requesting and receiving such permission. This Section shall not apply to a person carrying or discharging such a device while in the immediate presence of the owner, lessee or person in charge of said premises or property.
  - 2. In addition to the requirements set forth herein, it shall be at the discretion of the owner, lessee or person in charge of any premises or property to set the parameters under which any person may hunt upon any such premises or property under the control of the owner, lessee or person in charge.
  - 3. The hunter on any property upon which the permission to hunt has been granted shall be held responsible for the actions of those persons to whom such permission has been granted by the landowner, lessee or person in charge.
  - 4. No person without lawful authority or without the expressed or implied consent of the owner, lessee or his agent shall enter any building or enter upon any enclosed or improved real estate, lot or parcel of ground in the City of Sunset Hills; or being upon the property of another, shall fail or refuse to leave such property when requested to do so by owner, lessee or person in charge of said property.
  - 5. Contiguous neighbors must be notified in writing by the property owner and the property owner must be able to show the appropriate documentation of receipt of the notification of

the approximate date and time period of the hunt. For purposes of this Subsection, "*contiguous*" shall mean any adjoining property that shares a common property line (or point) with the lot on which the proposed hunt shall occur. Lots separated by streets, common areas or other public thoroughfares shall not be considered contiguous.

- H. In addition to any requirements imposed by Missouri Department of Conservation regulations, any individual who successfully harvests a deer during a hunt must report the hunter's name, sex of the deer and the location of the harvest within two (2) business days by calling Sunset Hills City Hall during normal business hours or by delivering written notification to City Hall.
- I. Prior to discharging an archery device intended to be used for hunting, it shall be the hunter's responsibility to permanently mark each arrow or other projectile with his or her Missouri Department of Conservation identification number.
- J. Nothing in this deer control policy shall authorize the parking or standing of vehicles on private property without the consent of the property owner or to park a vehicle in any manner otherwise prohibited by the City Code. All hunters shall park their vehicles on the same property on which they are hunting.
- K. Prior to hunting within the City limits of Sunset Hills, every individual seeking to hunt shall provide a certificate of completion of an archery device hunter safety course as approved or provided by the Missouri Department of Conservation.

#### **SECTION 19-47: SPECIFIC ACTIONS PROHIBITED/REQUIRED**

- A. It shall be unlawful for any person to discharge any archery device from across any street, sidewalk, road, highway or playground.
- B. It shall be unlawful for any person to discharge an archery projectile at or in the direction of any person, vehicle, dwelling, house, church, school, playground or building.
- C. It shall be unlawful for any person to discharge an archery device within two hundred (200) yards of any church, school or playground. It shall be unlawful for any person to discharge an archery device within thirty (30) yards of any dwelling, building, structure or vehicle unless the hunter has previously received express authority to discharge the archery device within thirty (30) yards from the owner of the dwelling, building, structure or vehicle.
- D. No arrow or other projectile used to hunt deer pursuant to the deer control policy may be discharged or projected at such an angle or distance as to land on public or private property other than the property on which the hunt has been authorized.
- E. No arrow or other projectile used to hunt deer pursuant to the deer control policy may be discharged or projected at such an angle or distance as to land within seventy-five (75) feet of any front yard property line.
- F. No arrow or other projectile used to hunt deer pursuant to the deer control policy may be discharged or projected at such an angle or distance as to land within fifty (50) feet of any street

or public right-of-way.

- G. All hunting shall be conducted from an elevated position that is at least ten (10) feet in height and faces the interior of the property. The elevated position (deer stand) shall be located in such a way as to direct arrows towards the interior of the property and to prevent any arrow from landing any closer than twenty-five (25) feet from any side or rear property line.
- H. No hunting is authorized on tracts of land under one (1) acre in area, except that adjacent property owners may combine their parcels to satisfy the property line discharge restrictions contained in Section 19-47 C, E, and G. All other provisions of the deer control policy shall apply to combined lots.
- I. It shall be unlawful for any person under the age of eighteen (18) years old to hunt within the City limits of Sunset Hills.
- J. No person shall possess, consume or be under the influence of alcohol or any other controlled substance while engaged in hunting activities within the City limits of Sunset Hills.

#### **SECTION 19-48; DEER RETRIEVAL**

- A. Any person who kills or injures any deer while hunting shall make a reasonable search to retrieve the deer and take it into his or her possession.
- B. This Section does not authorize the act of trespass.
- C. It shall be the hunter's responsibility to immediately notify any property owner other than the specific property owner who previously authorized the hunt of the fact that an injured or dead deer is located on his or her property.
- D. It shall be the hunter's responsibility to obtain the permission of any property owner upon which an injured or dead deer is located prior to engaging in a reasonable search and retrieval of the deer.
- E. In the event that a hunter cannot obtain the permission of a property owner to conduct a reasonable search and retrieval of an injured or dead deer, the hunter shall immediately notify the Missouri Department of Conservation.

#### **SECTION 19-49: FIELD CLEANING**

- A. Any person who kills any deer while hunting shall follow all Missouri Department of Conservation guidelines regarding field dressing and processing the animal.
- B. Any person who kills any deer while hunting shall take all precautionary measures to avoid field dressing the deer in a public or conspicuous location.
- C. Any person who field dresses or otherwise processes a deer shall properly dispose of the discarded organs and/or body parts in plastic bags in private trash depositories or by other

appropriate means. Nothing contained herein shall authorize the illegal dumping of solid waste or authorize the illegal dumping of biohazardous waste.

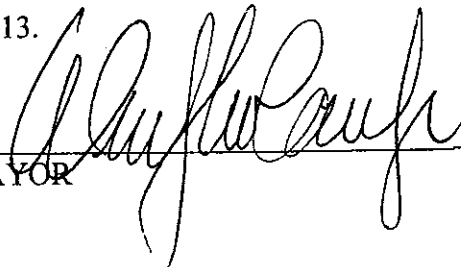
- D. The transportation of a carcass along any public right-of-way is prohibited unless it is covered or hidden from public view.

**SECTION 19-50: PENALTY FOR VIOLATION**

- A. Any person, entity or group of individuals who shall perform an act in violation of this Chapter or who shall fail to follow the rules and/or regulations contained in this Chapter shall be deemed to have committed a misdemeanor.
- B. The penalty for violating any provision of this Chapter shall be the assessment of a fine up to one thousand dollars (\$1,000.00) per violation. In addition to any fine imposed herein, the Municipal Court shall have authority to issue a sentence of confinement in jail up to a period of ninety (90) days per violation.

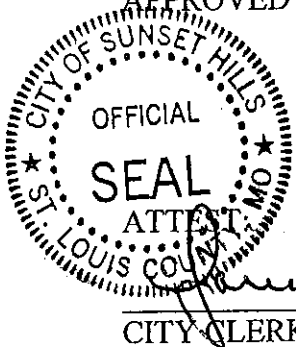
Section 2. This Ordinance shall take effect on October 1, 2013 and be in full force from and after that date.

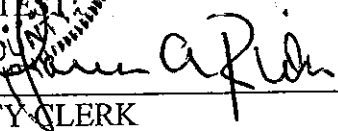
PASSED THIS 10<sup>th</sup> DAY OF SEPTEMBER, 2013.

  
\_\_\_\_\_  
MAYOR

APPROVED THIS 10th DAY OF SEPTEMBER, 2013.

  
\_\_\_\_\_  
MAYOR



  
\_\_\_\_\_  
CITY CLERK