

The first sentence of the second paragraph on Page 3 was amended to note that it is a public *meeting* and not a public hearing and the date for the public meeting is October 7, 2008, 5:30 p.m. to 7:00 p.m. The first sentence of the first paragraph under Other Matters Deemed Appropriate was amended to note the requested side walk is on *S. Geyer Road* between Rotherwood Court and Balmagoun Lane.

## MINUTES OF THE SUNSET HILLS

### PUBLIC WORKS COMMITTEE

TUESDAY, AUGUST 5, 2008

The City of Sunset Hills Public Works Committee met Tuesday, August 5, 2008 in the Public Works Conference Room. The meeting convened at 7:00 p.m.

Present: Alderman Frank Gregory  
Alderman Frank Hardy  
Alderman Thomas Hrastich  
Alderman Stephen Webb  
City Engineer Anne C. Lamitola

It should be noted that Mayor Svoboda was also in attendance.

#### **APPROVAL OF THE MINUTES**

Copies of the Minutes of the July 1, 2008 meeting were distributed to the members for their review. Alderman Webb made a motion to approve the Minutes as submitted. Alderman Hrastich seconded the motion, and it was unanimously approved.

#### **CITIZEN COMMENTS**

There were not any citizen comments.

#### **BID REVIEWS**

##### a) City-wide Pavement Marking

Mrs. Lamitola stated that bids were received for the pavement markings; there were two different types of pavement markings because asphalt requires thermoplastic and the polyurea is applied to concrete and is an epoxy type material. One bid was received from Park Mark for \$32,000.

Mrs. Lamitola explained that a couple of months ago an estimate was received from Park Mark. However, they did not have a comprehensive scope of work. The bid package included an outline of every location with details.

Mrs. Lamitola stated that she hoped to receive a \$25,000 bid. There are a few things that could be done such as phasing the pavement marking. The pavement marking could also be done in-house however it would be done with latex paint and would not have a warranty as it would with Park Mark. She added that Park Mark does quite a bit of work for the Missouri Department of Transportation (MoDOT) and is qualified for the job.

Alderman Hrastich made a motion to recommend approval of the bid received from Park Mark for \$32,000. Alderman Hardy seconded the motion, and it was unanimously approved.

### **CODE COMPLIANCE ORDINANCES**

Mrs. Lamitola stated that information was obtained as requested by Alderman Hardy. She explained the citations issued to property owners are listed in the members meeting packet. She said that 7-133, Home Maintenance, could have something added so it could apply to commercial properties as well. Alderman Gregory suggested creating a new portion that would apply only to commercial properties.

Mrs. Lamitola asked the members if they desired her to write down suggested language amendments. Alderman Gregory stated that he, personally is not prepared to suggest changes to the ordinance.

Alderman Hardy began to make suggestions for language modifications that are categorized as housekeeping changes. Alderman Hardy agreed to email grammar issues to Mrs. Laura Rider, City Clerk, for preparation of necessary ordinances.

Alderman Gregory requested the members review Section 7-133, Home Maintenance and Weeds before the next meeting and the members will discuss their ideas and/or suggestions.

### **PROJECT UPDATES**

#### a) Nuisance Remediation: 13060 West Watson

Mrs. Lamitola stated that information was included in the members' meeting packet which included a revised scope of work. The contractor is on the property working and is getting items accomplished. The property owners have completed some of the work until he hurt his back.

Alderman Hrastich inquired about item number 11 and the note that the contractor will not work on the stairs/deck off the garage. Mrs. Lamitola stated that the city could not get on the property but now that the city has been able to access the property it is now known that the banister is about to fall and the deck can be shaken. This deck was supposed to be power washed and stained; however it is now been determined it is structurally deficient. There are items that are trying to be accomplished that are outside the scope of work and trying to convince the property owners, which is a sensitive situation. There are boards that are loose on the deck as well.

There was discussion concerning the court order. Mrs. Lamitola stated that the court order lists 19 items, very similar to the list included in the members' meeting packet.

b) Design Projects;

i) Tributary B

Mrs. Lamitola stated that there is a right-of-way issue where a portion of West Watson Road is on Sunset Lakes property; however, the City Attorney is having the title company work on this issue.

Mrs. Lamitola stated that the design consultant has obtained preliminary plan approval from MoDOT. The consultant will re-design the structure to match the actual field survey conditions thereby reducing the cost of the project.

Mrs. Lamitola stated that a public hearing will need to be held and suggested consideration of mid-September.

There was discussion regarding detour signage for the golf courses. Mrs. Lamitola stated that the detour plans in the design and the contractor will need to put up detour signage. However, special golf course signage will most likely be up to the business owners.

Mrs. Lamitola stated that there will be right-of-way obtained for the Baalbek culvert, which will delay the process.

II) Old Gravois Road

Mrs. Lamitola stated that the final plans are in the process of being prepared. The current cost estimate is more than what was originally proposed to the city and the 2009 budget will include contingency funds.

**PRELIMINARY DISCUSSION; 2009 PUBLIC WORKS PROPOSED PROJECTS**

Mrs. Lamitola stated the budget distributed to the members is a rough draft, which attempts to list all the projects. The budget will be presented to the Finance Committee in September. She then asked if the members desired to be provided the entire Public Works Budget for discussion at their next meeting. The members agreed to discuss the budget at their next meeting.

**OTHER MATTERS DEEMED APPROPRIATE**

Mrs. Lamitola stated there have been a few inquiries regarding the request for a sidewalk on Rott Rd. between Rotherwood Court and Balmagoun Lane. She then asked if the members desired her to place it in the budget as an in-house project. It is estimated the project would cost around \$4,000. The sidewalk would be concrete, 42 inches wide. The \$4,000 does not include the cost of labor of the Public Works employees. The sidewalk would not extend onto the property of MoDOT. The sidewalk would only be installed on the narrow section, not from Rotherwood Court to Balmagoun Lane as requested.

Alderman Gregory stated he would like to see a drawing showing the exact location of the sidewalk suggested by Mrs. Lamitola. Mrs. Lamitola stated she will draw plans and stake out the location of the sidewalk.

Mrs. Lamitola stated that there has been an ongoing situation regarding the property at 12207 Sunset Terrace with retaining walls and landscaping. However, there was a vehicle accident involving this property as well. Mrs. Lamitola explained that the property owner, Mr. Musich, flagged a Public Works employee, the Building Inspector, down while he was driving down the street and asked if they could do landscaping, but did not have plans drawn. The employee did not know it would be a multiple foot versa lock wall in the right-of-way. When the wall was being built, the Street Superintendent stopped the construction and advised that there could not be construction in the right-of-way. Mrs. Lamitola stated that pretty much all that can be done in the right-of-way is utility work or a mailbox. The landscaper submitted a plan; however the Assistant City Engineer rejected the plan. The property owner came in to City Hall and stated he thought the project was approved when he asked the Building Inspector about his plans. Mrs. Lamitola stated she advised the property owner that the Building Inspector works with Occupancy Permits and complaints, not the city's right-of-way.

Mrs. Lamitola stated the property owner continued to build the walls after the Street Superintendent stopped the construction of the walls. A plot plan was submitted and one of the walls is on the property owner's property. The second wall is partially on the property owner's property. The third wall is located in the right-of-way. Mrs. Lamitola stated she has followed the Code of Ordinances and issued a citation to remove the walls located in the right-of-way as the proper permits were not obtained and the walls located in the right-of-way are a liability to the City.

Mrs. Lamitola stated she has given a notice to the property owners to remove the walls in the right-of-way before August 7, 2008. It was pointed out that the property owners requested an extension due to their daughter getting married on August 8, 2008.

The members agreed to Mrs. Lamitola resending a letter advising that an extension has been granted to August 15, 2008.

#### **ADJOURNMENT**

Alderman Hardy made a motion to adjourn the meeting at 9:10 p.m. Alderman Webb seconded the motion, and it was unanimously approved.

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Anne C. Lamitola, P.E.  
City Engineer/Director of Public Works