

SPECIAL PROJECTS COMMITTEE

TUESDAY, FEBRUARY 19, 2008

BE IT REMEMBERED that the Special Projects Committee of the City of Sunset Hills, Missouri met in regular session at City Hall Quarters, 3939 S. Lindbergh Blvd., in said City on Tuesday, February 19, 2008. The meeting convened at 6:00 p.m.

ROLL CALL

Present:	John Littlefield	-Chairman
	Frank Hardy	-Member
	Jan Hoffmann	-Member
	Frank Gregory	-Member
Also present:	Gerald Brown	-Director of Parks and Recreation
	Anne Lamitola	-City Engineer/Director of Public Works

Alderman Littlefield stated that the members will allow the firms to present their presentation and if there is any time remaining, there will be a question and answer period.

Alderman Hoffmann stated her opinion that the firms should be allowed to walk around the park for all of the potential sites. The members agreed.

Mrs. Lamitola stated that when interviews were scheduled, proposed scope of work and standard agreements were requested from the three firms.

Hastings & Chivetta

The above firm presented their qualifications from 6:15 p.m. to 6:45 p.m.

Bond/Wolfe

The above firm presented their qualifications from 7:00 p.m. to 7:40 p.m.

Iltner

The above firm presented their qualifications from 8:00 p.m. to 8:45 p.m.

It should be noted that Alderman Doug McGuire attempted to attend the meeting at approximately 6:25 p.m. However; due to the misconception that a quorum of the Board of Aldermen was present, he was turned away.

Alderman Mike Svoboda arrived at approximately 6:30 p.m. and was allowed to stay after discussion occurred regarding an official quorum. Alderman Svoboda then contacted Alderman McGuire and he elected not to return to the meeting.

The members began general discussion at 8:52 p.m. The members agreed to eliminate Bond/Wolf from consideration.

Alderman Hoffmann stated that residents are proud of living in Sunset Hills and there has been a long wait for a community center. Therefore, she feels the residents should be given a nice facility in which all can be very proud. She then stated her first choice would be Hastings & Chivetta.

Alderman Hardy stated he liked Hastings & Chivetta the best as well as he felt they had more community center and recreational center facility experience. However, he would be fine with selecting Ittner as well. He further stated that he feels it should be a break even if not a money-making operation.

Mrs. Lamitola stated she met with the project manager of Hastings & Chivetta and liked him. She spoke with the project manager with Ittner on the telephone. Mr. Brown stated he liked the project manager of Hastings & Chivetta as well.

The members discussed the fee of each firm.

Alderman Hoffmann suggested selecting a firm based on qualifications first and if a fair price cannot be negotiated, to then proceed with the second choice.

Alderman Gregory stated that he would be fine with selecting Hastings & Chivetta or Ittner.

Alderman Littlefield stated he liked the presentation from Hastings & Chivetta; however, this firm may be out of proportion for the city's needs. He stated that he liked the firms of Hastings & Chivetta and Ittner.

Alderman Hoffmann made a motion for Hastings & Chivetta to be the first choice and Ittner to be the second choice to begin fee and scope negotiations. Alderman Gregory seconded the motion, and it was unanimously approved.

OTHER MATTERS DEEMED NECESSARY

There were not any other matters were discussed.

ADJOURNMENT

Alderman Hoffmann made a motion to adjourn the meeting at 9:32 p.m. Alderman Gregory seconded the motion, and it was unanimously approved.

Recording Secretary,



Laurie Govreau