

**CITY OF SUNSET HILLS
BOARD OF ALDERMEN
A G E N D A
MARCH 8, 2022
6:00 P.M.**

A meeting of the Board of Aldermen was called by Mayor Patricia Fribis and will be held virtually via Zoom

You can join the meeting via Zoom.com or by using the following link:

**[https://us02web.zoom.us/j/85378066435?
pwd=K1VTTW9keHV4WnJTSnh6R3VJd1NYUT09](https://us02web.zoom.us/j/85378066435?pwd=K1VTTW9keHV4WnJTSnh6R3VJd1NYUT09)**

Or, you can dial in at 312-626-6799

Meeting ID: 853 7806 6435

Password: 393693

No comments will be taken from the public during the meeting, with exception of during the public hearings. If you wish to submit comments to be read aloud into the record on any topics other than the public hearings, please submit them in writing to bgillett@sunset-hills.com no later than 4 pm on Tuesday, March 8, 2022. All submittals must include your name and address. Comments must not contain vulgar language or exceed three minutes in duration.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES

Approval of the minutes of the February 8, 2022 regular and closed session meetings, the February 22, 2022 special work session meeting, and the March 1, 2022 special meeting.

Documents:

[MINUTES BOA FEBRUARY 8 2022 DRAFT.PDF](#)

5. PROCLAMATION

- a. Proclaim March 2022, Developmental Disabilities Awareness Month
- b. Proclaim support for the Nation of Ukraine

Documents:

[PROCLAMATION DEVELOPMENTAL DISABILITIES AWARENESS MONTH LAFAYETTE INDUSTRIES 2022.PDF](#)
[PROCLAMATION SUPPORTING UKRAINE.PDF](#)

6. LETTER OF COMMENDATION

Documents:

[LETTER OF COMMENDATION SUNSET HILLS PD LETTER.PDF](#)

7. CONSENT AGENDA

- a) **Bills to be approved**
- b) Request for Special Event Permit by Home Depot for annual outdoor storage of trees and bushes
- c) Request for Special Event Permit by Memories Car Club for their annual car cruises the first Friday of each month, April through October at Faith Church 13001 Gravois Road

Documents:

[CONSENT AGENDA FEBRUARY 2022 EXPENDITURES BY DEPT.PDF](#)
[CONSENT AGENDA FEBRUARY 2022 EXPENDITURES BY TYPE.PDF](#)
[CONSENT AGENDA FEBRUARY 2022 EXPENDITURES BY VENDOR.PDF](#)
[CONSENT AGENDA HOME DEPOT REQUEST 2.PDF](#)
[CONSENT AGENDA MEMORIES CAR CRUISE.PDF](#)

8. PUBLIC HEARINGS

Public Hearing: The Board will consider a petition for a Conditional Use Permit, submitted by Rachel Carr, for a restaurant at 3860 (AKA 3872) South Lindbergh Boulevard, Suite 105.

Documents:

[PUBLIC HEARING PLANT CRAFT KITCHEN.PDF](#)

9. PUBLIC COMMENT

10. OLD BUSINESS

10.I. BILL NO. 29

An Ordinance of the City of Sunset Hills, Missouri providing for the rezoning of 10.41 acres, more or less, from R-1 Single Family Residential to R-2 Single Family Residential located at 13270 Maple Drive, Sunset Hills, Missouri, owned by ABM Holdings, LLC and matters related thereto, as per application p-21-21

SECOND READING

Documents:

[BILL NO 29 WHALEN HOMES 1\) P-21-21 COVER PAGE 6.PDF](#)
[BILL NO 29 WHALEN CUSTOM HOMES R-1 TO R-2 \(P-21-21\) 13270 MAPLE DRIVE 2022.PDF](#)
[BILL NO 29 WHALEN HOMES 2\) P-21-21 APPLICATION.PDF](#)
[BILL NO 29 WHALEN HOMES 3\) P-21-21 UPDATED STAFF REPORT FEB \(2\).PDF](#)
[BILL NO 29 WHALEN HOMES 4\) P-21-21 THRU P-23-21 PUBLIC HEARINGS.PDF](#)

10.II. BILL NO. 30

An Ordinance of the City of Sunset Hills, Missouri providing for the rezoning of 10.41 acres, more or less, from R-2 Single Family Residential to PD-R Planned Development- Residential located at 13270 Maple Drive, Sunset Hills, Missouri, owned by ABM Holdings, LLC and matters related thereto, as per application p-22-21

SECOND READING

Documents:

[BILL NO 30 WHALEN HOMES 1\) P-22-21 COVER PAGE \(6\).PDF](#)
[BILL NO 30 WHALEN CUSTOM HOMES ORDINANCE FOR REZONING R-2 TO PD-R \(P-22-21\) 13270 MAPLE DRIVE 2022.PDF](#)
[BILL NO 30 WHALEN HOMES 2\) P-22-21 APPLICATION.PDF](#)
[BILL NO 30 WHALEN HOMES 3\) P-22-21 UPDATED STAFF REPORT \(2\).PDF](#)
[BILL NO 30 WHALEN HOMES 4\) P-21-21 THRU P-23-21 LAND USE PLAN.PDF](#)
[BILL NO 30 WHALEN HOMES 5\) P-21-21 THRU P-22-21 LEGAL DESCRIPTION.PDF](#)
[BILL NO 30 WHALEN HOMES 6\) P-21-21 THRU P-23-21 PUBLIC HEARINGS.PDF](#)
[BILL NO 30 AND 31 TAPAWINGO_TREE LIMITS.PDF](#)

10.III. BILL NO. 31

An Ordinance of the City of Sunset Hills, Missouri providing for the approval of a Preliminary Development Plan for 10.41 acres, more or less, located at 13270 Maple Drive, Sunset Hills, Missouri, owned by ABM Holdings, LLC and matters related thereto, as per application p-23-21

SECOND READING

Documents:

BILL NO 31 WHALEN HOMES 1) P-23-21 COVER PAGE (5).PDF
BILL NO 31 WHALEN HOMES AMENDED ORDINANCE FOR AMENDED
PRELIM DEV PLAN 13270 MAPLE DRIVE (P-23-21) 2022.PDF
BILL NO 31 WHALEN HOMES 2) P-23-21 APPLICATION.PDF
BILL NO 31 WHALEN HOMES 3) P-23-21 UPDATED STAFF REPORT
(3).PDF
BILL NO 31 WHALEN HOMES 4)) P-23-21 PRELIMINARY DEVELOPMENT
PLAN.PDF
BILL NO 31 WHALEN HOMES 4B) P-23-21 PRELIMINARY DEVELOPMENT
PLAN (REVISED).PDF
BILL NO 31 WHALEN HOMES 5) P-23-21 PETITIONER INFO.PDF
BILL NO 31 WHALEN HOMES 6) P-23-21 ELEVATIONS.PDF
BILL NO 31 WHALEN HOMES 7) P-21-21 THRU P-23-21 PUBLIC
HEARINGS.PDF
BILL NO 31 WHALEN HOMES LETTERS AND EMAILS OF
OPPOSITION.PDF
BILL NO 30 AND 31 TAPAWINGO_TREE LIMITS.PDF

10.IV. BILL NO. 37

An Ordinance of the City of Sunset Hills, Missouri, providing for the
Minor Subdivision of property owned by George and Diane Winter
consisting of 6.0 acres, more or less, located at 10332 Winter Estates
Drive, Sunset Hills, Missouri, into two residential lots and matters related
thereto, as per application P-01-22

SECOND READING

* Petitioner has requested postponement

Documents:

BILL NO 37 SUBDIVISION PETITION 1) P-01-22 COVER PAGE (2).PDF
BILL NO 37 ORDINANCE FOR MINOR SUBDIVISION - 10332 WINTER
ESTATES DRIVE - GEORGE DIANNE WINTER (P-01-22)
(02114275X7A478).PDF
BILL NO 37 SUBDIVISION PETITION 1A) P-01-22 APPLICATION.PDF
BILL NO 37 SUBDIVISION PETITION 2) P-01-22 UPDATED STAFF REPORT
(2).PDF
BILL NO 37 SUBDIVISION PETITION 2) P-01-22 UPDATED STAFF
REPORT.PDF
BILL NO 37 SUBDIVISION PETITION 3) P-01-22 MINOR SUBDIVISION.PDF
BILL NO 37 SUBDIVISION PETITION 4) P-01-22 PUBLIC HEARING.PDF

10.V. BILL NO. 40

An Ordinance amending Section 17-17 of Chapter 17 of the Code of
Ordinances of the City of Sunset Hills with respect to tampering with
motor vehicles

SECOND READING

Documents:

[BILL NO 40 COVER PAGE - DOOR HANDLE ORDINANCE \(2\).PDF](#)
[BILL NO 40 ORDINANCE TO AMEND SEC. 17-17 REGARDING TAMPERING WITH MOTOR VEHICLES \(01-03-2022\) \(1\).PDF](#)
[BILL NO 40 TAMPERING ORDINANCE ATTORNEY MEMO.PDF](#)
[BILL NO 40 TAMPERING ORDINANCE MEMO.PDF](#)

11. CITY OFFICIAL AND COMMITTEE REPORTS

City Clerk/City Administrator, Brittany Gillett

Director of Finance, Susanna Messmer

Chief of Police, Stephen Dodge

City Attorney, James C. Hetlage

City Engineer, Bryson Baker

Director of Parks & Recreation, Gerald Brown

Committee Reports

Finance Committee – Alderman Stewart

Economic Development Committee – Aldermen Price

Parks & Recreation Commission – Alderman Wong

Police Advisory Board – Alderman Epperson

Public Works Committee – Alderman Friedmann

Documents:

[REPORTS PW ENGINEER REPORT \(002\).PDF](#)
[REPORTS COURT - FEBRUARY 2022.PDF](#)
[REPORTS FEBRUARY POLICE MONTHLY STATISTICS.PDF](#)
[REPORTS PARKS MARCH 2022.PDF](#)

12. NEW BUSINESS

12.I. BILL NO. 42

An Ordinance granting a Conditional Use Permit to Rachel Carr for operation of a restaurant at 3860 South Lindbergh Boulevard Suite 105, Sunset Hills Missouri, as per application P-04-22

FIRST READING

* Petitioner has requested a second reading

Documents:

[BILL NO 42 PLANT CRAFT KITCHEN 1\) P-04-22 COVER PAGE.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 2\) P-04-22 ORDINANCE.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 3\) P-04-22 APPLICATION.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 4\) P-04-22 STAFF REPORT \(UPDATED\).PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 5\) P-04-22 PETITIONER INFO.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 6\) P-04-22 PROJECT DESCRIPTION.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 7\) P-04-22 PUBLIC HEARING.PDF](#)
[BILL NO 42 PLANT CRAFT KITCHEN 8\) P-04-22 SECOND READING REQUEST.PDF](#)

12.II. RESOLUTION NO. 611

A Resolution approving a budget amendment for the purchase of safety equipment and authorizing the Mayor and/or City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 611 COVER PAGE - LIGHTS SIRENS.PDF](#)
[RESOLUTION NO 611 BUDGET AMENDMENT.PDF](#)
[RESOLUTION NO 611 ED ROEHR QUOTE.PDF](#)
[RESOLUTION NO 611 EVS QUOTE E223 PG1 \(1\).PDF](#)
[RESOLUTION NO 611 EVS QUOTE E223 PG2 \(2\).PDF](#)
[RESOLUTION NO 611 FEDERAL SIGNAL AS QUOTE.PDF](#)
[RESOLUTION NO 611 PSU EQUIPMENT BID 122721.PDF](#)

12.III. RESOLUTION NO. 612

A Resolution approving a contract with Leon Uniform Company and authorizing the Mayor and/or City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 612 AGENDA ITEMS COVER PAGE UNIFORMS.PDF](#)
[RESOLUTION NO 612 UNIFORMS.PDF](#)
[RESOLUTION NO 612 ELBECO SOLE SOURCE LETTER.PDF](#)
[RESOLUTION NO 612 PRICE SHEET UNIFORMS.PDF](#)

12.IV. RESOLUTION NO. 613

A Resolution stating the Cities of Fenton, Kirkwood and Sunset Hills will enter into this cooperative maintenance agreement with MoDOT to maintain the multi-use trail approaches

Documents:

[RESOLUTION NO 613 COVER PAGE - I-44 PED MAINTENANCE.PDF](#)

RESOLUTION NO 613 SUNSET HILLS TRAIL APPROACHES
INTERGOVERNMENTAL COOPERATIVE AGREEMENT.PDF
RESOLUTION NO 613 I-44 MAINTANCE AGREEMENT RESOLUTION.PDF

12.V. RESOLUTION NO. 614

A Resolution approving a contract with Nu Way Concrete Forms, Inc.
and authorizing the Mayor and/or City Administrator to execute the same
on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 614 COVER PAGE ITEMS 2022 PW AIR
COMPRESSOR.PDF
RESOLUTION NO 614 - AIR COMPRESOR CONTRACT.PDF
RESOLUTION NO 614 2022 AGENDA ITEM - PUBLIC WORKS - AIR
COMPRESSOR BIDS.PDF

12.VI. RESOLUTION NO. 615

A Resolution approving a master service agreement with CBB and
authorizing the Mayor and/or City Administrator to execute the same on
behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 615 COVER PAGE 2022 PW MASTER SERVICE
AGREEMENT - TRAFFIC SERVICES.PDF
RESOLUTION NO 615 MASTER SERVICE AGREEMENT ON CALL TRAFFIC
- CBB.PDF
RESOLUTION NO 615 MASTER AGR ONCALL TE SERVICES CBB.PDF

12.VII. RESOLUTION NO. 616

A Resolution approving a master service agreement with Lochmueller
Group Inc. and authorizing the Mayor and/or City Administrator to
execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 616 COVER PAGE 2022 PW MASTER SERVICE
AGREEMENT - TRAFFIC SERVICES.PDF
RESOLUTION NO 616 MASTER SERVICE AGREEMENT ON CALL TRAFFIC
LOCHMUELLER.PDF
RESOLUTION NO 616 MASTER AGR ONCALL TE SERVICES
LOCHMUELLER.PDF

13. APPOINTMENTS

None

14. GENERAL DISCUSSION

14.I. AT&T GROUND LEASE DISCUSSION

Documents:

DISCUSSION ITEM ATT GROUND LEASE COVER PAGE.PDF
DISCUSSION ITEM ATT GROUND LEASE 841738 ATT GEN TL MO060399 3-
1-2022 (2).PDF
DISCUSSION ITEM ATT GROUND LEASE CELL TOWER AMENDMENT.PDF
DISCUSSION ITEM ATT ORIGINAL GROUND LEASE COPY-
04262019074038.PDF

14.II. SIGNAGE DISCUSSION

Documents:

DISCUSSION ITEM COVER PAGE SIGN DISCUSSION.PDF
DISCUSSION ITEM SIGNAGE FIRST
COMMUNITY_ELLISVILLE_MONUMENT TANDT RETROFIT_011722.PDF
DISCUSSION ITEM SIGNAGE SUNSET HILL PYLON SIGNS.PDF
DISCUSSION ITEM BILL BEHRENS - SIGN CODE COMMENTS.PDF
DISCUSSION ITEM SIGNS APPENDIX B - SIGNS.PDF

14.III. IN PERSON MEETINGS

15. REQUEST TO MEET IN CLOSED SESSION PURSUANT TO 610.21.(1), (2) TO DISCUSS
LEGAL MATTERS AND REAL ESTATE

Documents:

CLOSED AGENDA MEETING MARCH 8, 2022.PDF

16. ADJOURNMENT