

**CITY OF SUNSET HILLS  
BOARD OF ALDERMEN  
MEETING AGENDA**

**July 12, 2022  
6:00 P.M.**

**A meeting of the Board of Aldermen was called by Mayor Patricia Fribis and will be held in the Robert C. Jones Auditorium at City Hall, 3939 S. Lindbergh Boulevard  
And virtually via Zoom**

**You can join the meeting via Zoom.com or by using the following link:**

**[https://us02web.zoom.us/j/83769152782?  
pwd=eWk0YytIMGZCS0JKeDgzT1ZYQzBsdz09](https://us02web.zoom.us/j/83769152782?pwd=eWk0YytIMGZCS0JKeDgzT1ZYQzBsdz09)**

**Or, you can dial in at 312-626-6799**

**Meeting ID: 837 6915 2782  
Password: 577593**

**Public comments will be taken at the meeting, however, if you are unable to attend and wish to submit comments to be read aloud into the record on any topics other than the public hearings, please submit them in writing to [bgillett@sunset-hills.com](mailto:bgillett@sunset-hills.com) no later than 4 pm on Tuesday, July 12, 2022. All submittals must include your name and address. Comments must not contain vulgar language or exceed three minutes in duration.**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES

Approval of the minutes of the June 14, 2022 regular and closed session meetings, the June 21, 2022 emergency and closed session meetings, and the July 5 special meeting.

Documents:

[MINUTES BOA JUNE 14, 2022 DRAFT.PDF](#)  
[MINUTES BOA EMERGENCY MEETING JUNE 21, 2022 DRAFT.PDF](#)  
[MINUTES BOA SPECIAL MEETING JULY 5, 2022 DRAFT.PDF](#)

5. EMPLOYEE SERVICE AWARD

Corporal Rosemary Reece- 20 years of service.

6. CONSENT AGENDA

a) Bills to be approved.

b) Request for temporary liquor license July 15, 22 and August 5, 2022 by Beer Outside for Laumeier Sculpture Park event at 12580 Rott Road.

c) Request for special event Jubilee Church Party in the Park, August 27, 2022 at 10801 Sunset Office Dr.

Documents:

[CONSENT AGENDA JUNE 2022 EXPENDITURES BY DEPT.PDF](#)  
[CONSENT AGENDA JUNE 2022 EXPENDITURES BY TYPE.PDF](#)  
[CONSENT AGENDA JUNE 2022 EXPENDITURES BY VENDOR.PDF](#)  
[CONSENT AGENDA REQUEST FOR TEMPORARY LIQUOR LICENSE BEER OUTSIDE 6.24.PDF](#)  
[CONSENT AGENDA JUBILEE CHURCH.PDF](#)

7. PUBLIC HEARINGS

The Board will consider a Large Development Sign at 3600 South Lindbergh Boulevard.

Documents:

[PUBLIC HEARING BASS PRO MONUMENT SIGN.PDF](#)

8. PUBLIC COMMENT

9. OLD BUSINESS

9.I. BILL NO. 9

An Ordinance adopting a new Section 15-26 of Chapter 15 of the Code of Ordinances of the city of Sunset Hills with respect to Short-Term Rentals

**SECOND READING**

Documents:

[BILL NO 9 COVER PAGE - SHORT TERM RENTALS 070622.PDF](#)  
[BILL NO 9 ORDINANCE TO ADOPT SEC. 15-26 - SHORT-TERM RENTALS \(02166107X7A478\).PDF](#)

10. CITY OFFICIAL AND COMMITTEE REPORTS

City Clerk/City Administrator, Brittany Gillett

Director of Finance, Susanna Messmer

Chief of Police, Stephen Dodge

City Attorney, Erin Seele

City Engineer, Bryson Baker

Director of Parks & Recreation, Gerald Brown

### Committee Reports

Finance Committee –

Economic Development Committee –

Parks & Recreation Commission – Alderman Wong

Police Advisory Board – Alderman Epperson

Public Works Committee – Alderman Friedmann

### Documents:

[REPORTS EXPENDITURES BY DEPT\\_JAN-JUN 2022.PDF](#)  
[REPORTS EXPENDITURES BY TYPE\\_JAN-JUN 2022.PDF](#)  
[REPORTS EXPENDITURES BY VENDOR WITH DESCRIPTION\\_JAN-JUN 2022.PDF](#)  
[REPORTS REVENUE\\_JAN-JUN 2022.PDF](#)  
[REPORTS STATEMENT OF REVENUE AND EXPENDITURES BY FUND\\_JAN-JUN 2022.PDF](#)  
[REPORTS JUNE POLICE MONTHLY STATISTICS.PDF](#)  
[REPORTS PW ENGINEER REPORT \(002\).PDF](#)  
[REPORTS PARKS JULY 2022.PDF](#)  
[REPORTS COURT JUNE 2022.PDF](#)

## 11. NEW BUSINESS

### 11.I. BILL NO. 13

An Ordinance amending Chapters 2 and 19 of the Code of Ordinances relating to appointments to and filling vacancies of the Police Advisory Board, Business Development Committee, Finance Committee, Claire Gempp Davidson Memorial Conservation Area Commission, Swim and Dive Advisory Committee, Public Works Committee, Parks and Recreation Commission, and Board of Adjustment, and amendments to

## Chapter 2 regarding general appointment procedure

### FIRST READING

#### Documents:

[BILL NO 13 COVER PAGE - NOMINATION PROCEDURE \(2\).PDF](#)  
[BILL NO 13 AMENDING CHAPTERS OF CODE RE APPOINTMENT TO  
BOARDS AND COMMISSIONS -060922 - CLEAN.PDF](#)  
[BILL NO 13 BOARDS AND COMMISSIONS INFORMATION.PDF](#)  
[BILL NO 13 EDITED VERSION ORD - AMENDING CHAPTERS OF CODE RE  
APPOINTMENT TO BOARDS AND COMMISSIONS -060922.PDF](#)

#### 11.II. BILL NO. 14

An Ordinance approving and adopting a budget adjustment to the 2022  
budget

### FIRST READING

*\*Staff has requested a second reading*

#### Documents:

[BILL NO 14 COVER PAGE - BUDGET ADJUSTMENTS.PDF](#)  
[BILL NO 14 BUDGET ADJUSTMENT \(002\) 22.12.07.PDF](#)  
[BILL NO 14 2022 MID-YEAR REVIEW - PROPOSED BUDGET  
ADJUSTMENTS \(002\).PDF](#)  
[DISCUSSION ITEM 2022 MID-YEAR REVIEW - EXPENDITURES BY  
DEPT.PDF](#)  
[DISCUSSION ITEM 2022 MID-YEAR REVIEW - EXPENDITURES BY  
TYPE.PDF](#)  
[DISCUSSION ITEM 2022 MID-YEAR REVIEW - REVENUE AND  
EXPENDITURES BY FUND.PDF](#)  
[DISCUSSION ITEM 2022 MID-YEAR REVIEW - REVENUE SUMMARY.PDF](#)

#### 11.III. BILL NO. 15

An ordinance authorizing the Mayor to execute an amendment to the  
Antenna Site Lease Agreement with Metropolitan St. Louis Sewer  
District

### FIRST READING

#### Documents:

[BILL NO 15 COVER PAGE - MSD LEASE AGREEMENT.PDF](#)  
[BILL NO 15 ORD AUTHORIZING AMENDMENT TO MSD LEASE  
AGREEMENT.PDF](#)  
[BILL NO 15 MSD LEASE AGREEMENT ORIGINAL LEASE.PDF](#)  
[BILL NO 15 ANTENNA SITE LEASE AGREEMENT AMENDMENT SCADA  
SUNSET HILLS 2022 \(2\).PDF](#)

#### 11.IV. BILL NO. 16

An Ordinance for the purpose of establishing minimum regulations for  
controlling erosion and sediment from land disturbance activities at

construction sites within the City of Sunset Hills Missouri; Providing for the issuance of Permits; Making Inspections; Collection of Permit and Inspection Fees; and providing penalties for the violation thereof through adoption of the Land Disturbance Code of St. Louis County, Missouri as the Land Disturbance Code of the City of Sunset Hills  
FIRST READING

Documents:

[BILL NO 16 COVER PAGE ST LOUIS COUNTY - LAND DISTURBANCE CONTRACT.PDF](#)  
[BILL NO 16 ORD ADOPTING STL COUNTY LAND DISTURBANCE CODE.PDF](#)

11.V. BILL NO. 17

An Ordinance authorizing the Mayor to execute an agreement with the County of St. Louis, Missouri for the enforcement of the Land Disturbance Code.  
FIRST READING

Documents:

[BILL NO 17 COVER PAGE ST LOUIS COUNTY - LAND DISTURBANCE CONTRACT.PDF](#)  
[BILL NO 17 ORD - AUTHORIZING AGREEMENT WITH STL COUNTY RE LAND DISTURBANCE SERVICES.PDF](#)  
[BILL NO 17 22-0609 SLC-SUNSET HILLS CONTRACT-LD.PDF](#)

11.VI. RESOLUTION NO. 631

A Resolution declaring surplus property and authorizing the sale of such property

Documents:

[RESOLUTION NO 631 COVER PAGE 2022 SURPLUS PROPERTY.PDF](#)  
[RESOLUTION NO 631 SURPLUS POLICE EQUIPMENT 2022 \(B\).PDF](#)

11.VII. RESOLUTION NO. 632

A Resolution approving a contract with Prime Vendor SHI and authorizing the Mayor and/or her Designee to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 632 COVER PAGE SURVEILLANCE AGENDA \(2\).PDF](#)  
[RESOLUTION NO 632 SURVEILLANCE RESOLUTION \(2\).PDF](#)  
[RESOLUTION NO 632 SURVEILLANCE DOCS.PDF](#)

11.VIII. RESOLUTION NO. 633

A Resolution approving a contract for purchase of a Mobile License Plate reader from Turnkey Mobile and authorizing the Mayor and/or her Designee to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 633 LPR COVER PAGE .PDF](#)  
[RESOLUTION NO 633 LPR RESOLUTION.PDF](#)  
[RESOLUTION NO 633 LPR DOCS.PDF](#)

11.IX. RESOLUTION NO. 634

A Resolution approving a contract for purchase of Body Worn Cameras from Motorola Solutions and authorizing the Mayor and/or her Designee to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 634 COVER PAGE BODY CAM AGENDA \(2\).PDF](#)  
[RESOLUTION NO 634 BODY CAM RESOLUTION \(2\).PDF](#)  
[RESOLUTION NO 634 BODY CAM CONTRACT INFO.PDF](#)  
[RESOLUTION NO 634 BODY CAM DOCS.PDF](#)  
[RESOLUTION NO 634 BODY CAM SOLE SOURCE\\_ BODY-WORN IN-CAR LETTER.PDF](#)  
[RESOLUTION NO 634 BODY CAM WATCHGUARD\\_MO\\_PARTICIPATING\\_ADDENDUM \(3\).PDF](#)

11.X. RESOLUTION NO. 635

A Resolution approving a contract for Insurance Broker Services and authorizing the Mayor and/or her Designee to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 635 AGENDA ITEMS COVER PAGE - CBIZ.PDF](#)  
[RESOLUTION NO 635 CBIZ BROKERAGE SERVICES.PDF](#)  
[RESOLUTION NO 635 CBIZ CONSULTING AND COMPENSATION \(1\).PDF](#)  
[RESOLUTION NO 635 CBIZ PUBLIC\\_ENTITY\\_CLIENTS\\_.PDF](#)

11.XI. RESOLUTION NO. 636

A Resolution approving a Large Development Sign (Monument Sign) for the Shoppes of Sunset Hills at 3600 S. Lindbergh Blvd.

Documents:

[RESOLUTION NO 636 1\) COVER PAGE LARGE DEVELOPMENT SIGN \(003\).PDF](#)  
[RESOLUTION NO 636 AUTHORIZING LARGE DEVELOPMENT SIGN.PDF](#)  
[RESOLUTION NO 636 2\) PETITIONER INFORMATION.PDF](#)  
[RESOLUTION NO 636 3\) SECOND READING REQUEST.PDF](#)  
[PUBLIC HEARING BASS PRO MONUMENT SIGN.PDF](#)

12. APPOINTMENTS

- a. Finance Committee Chair- Brian Fernandez Ward 1 term to expire 07/12/2024
- b. Public Works Committee- Ann McMunn Ward 1 – term coincides with Aldermanic term

13. GENERAL DISCUSSION

13.I. BOARD OF ADJUSTMENT

Documents:

[DISCUSSION ITEM BOARD OF ADJUSTMENT 070122 BRYSON BAKER MEMO.PDF](#)

14. REQUEST TO MEET IN CLOSED SESSION PURSUANT TO 610.21.(1), (2) TO DISCUSS LEGAL MATTERS AND REAL ESTATE

Documents:

[CLOSED AGENDA MEETING JULY 12, 2022.PDF](#)

15. ADJOURNMENT