

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF ALDERMEN  
OF THE CITY OF SUNSET HILLS MISSOURI  
HELD ON July 13, 2021

BE IT REMEMBERED that the Board of Aldermen of the City of Sunset Hills, Missouri met in regular session in the Robert C. Jones Auditorium at City Hall, 3939 S. Lindbergh Boulevard on Tuesday July 13, 2021. The meeting convened at 6:00 p.m.

The meeting began with the reciting of the Pledge of Allegiance.

**ROLL CALL:**

Patricia Fribis	-Mayor
Ann McMunn	-Alderman Ward I
Joe Stewart	-Alderman Ward I
Christine Lieber	-Alderman Ward II
Cathy Friedmann	-Alderman Ward III
Randal Epperson	-Alderman Ward III
Thompson Price	-Alderman Ward IV
Fred Daues	-Alderman Ward IV
Brittany Gillett	-City Administrator
Susanna Messmer	-Finance Director
Bryson Baker	-City Engineer
Gerald Brown	-Director of Parks & Recreation
Stephen Dodge	-Chief of Police

Absent: Casey Wong -Alderman Ward II  
Robert E. Jones -City Attorney

**Commented [BG1]:** Wasn't he late?

**Commented [SHL2R1]:** Yes he and Bob came in after the roll call and swearing in

Mayor Fribis welcomed everyone back in person for the first time in over a year.

**Ceremonial swearing in of Elected Officials who took office after April 2020**

Ms. Gillett swore in the elected officials from the 2020 and 2021 elections who had been sworn in virtually.

**15-minute reception**

Mayor Fribis announced there were refreshments and cookies in the lobby and that the meeting would reconvene in approximately 20 minutes.

Alderman Casey Wong and City Attorney Robert E. Jones joined the meeting during the reception.

The meeting reconvened at 6:17 pm. Mayor Fribis announced she would be running the meeting differently and would be following Roberts Rules of Order. She explained when a motion was made and seconded, the person who made the motion would be able to speak first on that topic, and then each other Alderman would get a chance to speak on the topic if they wished. Mayor Fribis explained this was an effort to limit the talk on each motion so the meetings don't run unnecessarily long. Mayor Fribis also asked that the Alderman raise their hands if they wished to speak and she would call on them. She also reminded everyone to please raise their hand if it was a roll call vote and to speak up if a voice vote.

**Approval of the minutes of the June 22, 2021 special meeting:**

Alderman McMunn made a motion to accept the minutes as read for the June 22, 2021 special meeting. Alderman Lieber seconded the motion and it was approved 7 votes to 0.

Aye - Alderman McMunn, Alderman Lieber, Alderman Price, Alderman Daues, Alderman Epperson, Alderman Friedmann, Alderman Wong  
Abstain- Alderman Stewart

**Employee Service Recognition:**

Street Superintendent Jerry Eime and Sergeant Jeff Senior were both presented with their 10-year service awards by their department heads. Mayor Fribis thanked them both for their dedication and service.

**Consent Agenda:**

- a) Bills to be approved.
- b) Request for Special Event Permit by Swank Motion Pictures for annual employee BBQ at 10795 Watson Road on Friday September 20, 2021

Alderman Price made a motion to approve the consent agenda. Alderman Stewart seconded the motion and it was unanimously approved.

**Public Hearing: The Board will consider and discuss a petition for a Text Amendment to Appendix B Zoning Regulations, limiting the use of metal and steel as a building component in the C-1 and PD Zoning Districts**

Mr. Baker explained that the City brought this application to P&Z. The proposed Text Amendment prohibits the use of metal buildings except when using the metal as an Architectural feature or similar to other buildings in the area. Mr. Baker stated P&Z unanimously recommended approval to the Board of Aldermen.

**Public Hearing: The Board will consider a petition for an Amended Conditional Use Permit, submitted by Lutheran Church of the Resurrection, for the reinstallation of an electronic Church Bell system at 9907 Sappington Road**

Pastor Nicholas Schramm spoke on behalf of the Church. He explained the system had been non-operational since 2009 and that the members of the Church would like to get it operational again.

Alderman Daues asked if the new system would be of similar decibels or loudness as the previous system. Pastor Schramm confirmed yes and referred to the information he submitted with his request.

Mr. Baker explained this item was before the P&Z on June 2 and was unanimously recommended for approval to the Board of Aldermen.

**Public Comment:**

1. Ms. Angie Wieg of 9717 Crestwick expressed her safety concerns with the proposed water tower.
2. Mayor Fribis read the comment submitted electronically by Ms. Jennifer Reher of 11833 Doverhill Dr. She expressed her concern over the close proximity of the water tower to residential property, and cited it would only be 60' from homes and 30' from businesses.
3. Mayor Fribis read the comment submitted by Ms. Karen Bommarito of 9709 Crestwick Drive. She thanked the Aldermen and City Officials for passing the motion to instruct staff to deny any application for MAWC based on the setback requirements of Sunset Hills. She stated she and her neighbors have worked to find an

agency, authority or entity that will ensure the safety of the water tower. She asked the Board to please continue to put the resident's safety first.

4. Mayor Fribis read the comment submitted electronically by Ms. Sandra Ankney of 12938 Baalbek into the record. Ms. Ankney stated the drawings submitted by MAWC were deceptive. Ms. Ankney wanted to know why MAWC did not submit a scaled rendering of the tower and asked when one would be provided.

5. Ms. Jennifer Carlson 11800 Crestwick Ct. Ms. Carlson distributed hand-outs to the recording secretary for the Board of Aldermen and then read her statement. She asked the BOA to revoke the CUP issued to MAWC until potential conflicts of interest were ruled out.

**Old Business:**

None

**City Official and Committee Reports:**

City Clerk/City Administrator, Brittany Gillett stated she was working on scheduling the goal setting work session and they were looking forward to that in August.

Director of Finance, Susanna Messmer stated nothing to report.

Chief of Police, Stephen Dodge stated they have scheduled the date for the annual Cops and Bobbers event for October 9, 2021 at Watson trail Park. He stated it should be a fun event for all.

City Attorney, Robert E. Jones stated he had nothing to report in open session.

City Engineer, Bryson Baker stated nothing to report.

Director of Parks & Recreation, Gerald Brown stated the driving range was doing fantastic this year. He stated they were looking forward to their summer concert series and that the flyer would be on the website by the end of the week. The new Watson Trail playground will have a ribbon cutting ceremony August 15, 2021, with a BBQ following, for anyone who would like to attend. Mr. Brown stated beginning Monday July 19, they will start to allow daily entry for the residents.

Alderman Daues asked Mr. Brown about any significant risks to the driving range when the area floods. Mr. Brown stated that since they have been through so many floods, they have a system down. He stated they get everything out when the water rises, and put everything back and open up once it recedes.

**COMMITTEE REPORTS:**

Finance Committee Alderman Stewart stated nothing to report.

Economic Development Committee – Aldermen Price stated nothing to report.

Parks & Recreation Commission – Alderman Wong stated the Watson Trail Concert Series would begin on July 30 and the Farmers Market on August 14 at Minnie Ha-Ha.

Police Advisory Board – Alderman Randy Epperson stated the Police Advisory Board met last week and they welcomed their new member retired Maplewood Chief of Police, Stephen Kruse. He stated they were exploring body cameras for the department and also discussed the change of the Community Outreach Officer to a patrolman role. He reported Chief Dodge agreed to his officers reporting any street hazards they came across to the PW department.

Public Works Committee – Alderman Friedmann stated the PW Committee met to discuss the Tapawingo streets being taken over by the City. The committee recommended denying taking over the streets. This information will go to P&Z for review and then to the BOA.

**New Business:**

**Bill No. 8- An Ordinance providing for a separate fund for Proposition P Tax Receipts and tracking income and expenditures therefrom**

**FIRST READING**

Alderman McMunn read Bill No. 08 for a first reading.

Aldermen Epperson explained this item was discussed at the Finance Committee and was recommended for approval.

Alderman Epperson made a motion to suspend the rules and read Bill 08 for a second reading.  
Alderman Price seconded the motion.

**ROLL CALL VOTE:**

**Vote: Failed (Summary Yes=6, No =2)**

Aye: Alderman McMunn, Alderman Lieber, Alderman Price, Alderman Daues Alderman Stewart, Alderman Epperson  
Nay: Alderman Friedmann, Alderman Wong

Motion failed due to lack of a unanimous vote.

Alderman Wong asked about the fund balance policy and commented that it should be done concurrently with the dedicated Prop P fund. He asked what the intent was and why weren't we creating this concurrently with the Ordinance.

Alderman Daues stated the Finance Committee recommended this for approval with a minimum fund balance policy. Alderman Stewart explained they were also looking at a general budgeting policy and stated it was a work in progress.

Alderman Wong stated he thought it would make sense to discuss the policy first.

Alderman Friedmann asked if the fund policy would be ready for the BOA at the next meeting.

Ms. Gillett replied the Finance Committee would like to take a look at the policy and would meet in August and have a recommendation for the Board at that time.

Alderman Epperson stated determining a minimum balance for this fund would not change the effectiveness or purpose of the ordinance.

Alderman Friedmann stated she was for restricting the funds specifically for the Police, but would like to see everything presented as a package.

Alderman Wong referenced examples of other municipalities such as Creve Coeur and Kirkwood and asked why we didn't adopt one of those examples and edit it to fit our needs.

Alderman Epperson stated the other departments had additional Public Safety entities within their realm, such as Fire and EMS. He stated Sunset Hills only received funds fit to our department structure/size. Creve Coeur and Kirkwood receive more funds to cover the additional services they provide.

Alderman Wong stated he understood this was more along the lines of a minimum fund balance policy.

Alderman Price asked, with the explanation provided, would that change Alderman Wong's vote if they re-voted?

Alderman Wong answered potentially, and that he had additional questions for the City Administrator.

Alderman Wong asked if the PD would be getting more money. Ms. Gillett answered that would be dependent on the fund balance policy approved by the Board.

There was discussion about the difference in the St. Louis County Prop P verbiage and the City of Sunset Hills verbiage for allocating those funds. The Sunset Hills verbiage specifically named Police, and the County verbiage specifically named Public Safety.

Alderman Wong asked how this was different than the other municipalities. Aldermen Epperson explained the difference between Sunset Hills not the general Public Safety.

Ms. Gillett explained a lot of that depended on the Fund Balance Policy. It will guide staff and be extremely helpful as they offer the budget to the Board.

Alderman Wong asked Ms. Gillett if she thought it was important for them to see the Fund Balance Policy to understand exactly what creating this separate fund was going to do.

Ms. Gillett stated she did believe they could be contemplated separately if that is what the Board decided to do. She stated it was important to create a fund balance policy in the very near future so she and Ms. Messmer could begin working on the 2022 budget.

Alderman Epperson stated the money had been in place since it was passed in 2017. The money was already being utilized within the current expenditures of the PD. He stated the current money in the fund was a sum of the residual funds from the last several years, not a lump sum given each year. He asked Ms. Messmer if that was correct, she replied yes.

Alderman Daues stated he did not believe there was a conflict with passing this bill and creating the Fund Balance Policy.

Alderman Stewart stated the ordinance had been vetted numerous times and felt voting for the Prop P bill could be disengaged from the establishing of Fund Balance Policies.

There was additional discussion in reference to the verbiage used in the original County proposition and the verbiage in our proposed ordinance.

**Bill No. 9- An Ordinance amending the Appendix B Zoning Regulations of the City of Sunset Hills to limit the use of metal and steel as a building component  
FIRST READING**

Alderman Daues read Bill No. 09 for a first reading.

Alderman McMunn made a motion to suspend the rules and read Bill 9 for a second reading. Alderman Epperson seconded the motion.

**ROLL CALL VOTE:**

**Vote: Passed (Summary Yes=8)**

Alderman McMunn, Alderman Stewart, Alderman Wong, Alderman Lieber, Alderman Friedmann, Alderman Epperson, Alderman Price, Alderman Daues

Alderman Daues read Bill No. 09 for a second reading. Alderman McMunn made a motion to approve Bill No. 09.

Alderman Epperson seconded the motion.

**ROLL CALL VOTE:**

**Vote: Passed (Summary Yes=8)**

Alderman McMunn, Alderman Stewart, Alderman Wong, Alderman Lieber, Alderman Friedmann, Alderman Epperson, Alderman Price, Alderman Daues

Mayor Fribis declared Bill No .09 to become Ordinance # 2208.

**Bill No. 10- An Ordinance granting an Amended Conditional Use Permit to Lutheran Church of the Resurrection for reinstallation of a Carillon Bell sound system at 9907 Sappington Road  
FIRST READING**

**\*Petitioner has requested a second reading**

Alderman Wong read Bill No. 10 for a first reading.

Alderman Wong had questions about the decibels for the system and asked about the range that was listed in the pamphlet.

Mr. Baker confirmed the range and stated if there was an issue, they would look into it.

Alderman Wong stated he was concerned with the bells being too loud and creating a nuisance for the residents. He asked what direction the speakers would be facing and what times of day they would be ringing.

Pastor Schramm stated that the speakers would be facing all four directions and would ring for calls to worship on Sunday mornings, at 8:30 am and 11 am and then would also be used for funeral tolls and wedding peals at various times during the day. He also explained they had researched area systems and were proposing almost the exact same system the City approved for St. Justin the Martyr in 2016.

Alderman Wong stated he appreciated the information.

Alderman Lieber made a motion to suspend the rules and read Bill 10 for a second reading.  
Alderman Epperson seconded the motion.

**ROLL CALL VOTE:**

**Vote: Failed (Summary Yes=6, No =2)**

Aye: Alderman McMunn, Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues  
Nay: Alderman Friedmann, Alderman Wong

Motion failed due to lack of a unanimous vote.

**Resolution No. 567-** A Resolution approving an amendment of the 2021 City of Sunset Hills budget.

Alderman Epperson read Resolution No. 567. Alderman Price made a motion to approve Resolution No. 567.  
Alderman Stewart seconded the motion and it was approved 5 votes to 3.

**Vote: Passed (Summary Yes=5, No =3)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues  
Nay: Alderman McMunn, Alderman Friedmann, Alderman Wong

**Resolution No. 568-** A Resolution approving a contract with Deere & Company and authorizing the Mayor and/or the City Administrator to execute the same on behalf of the City of Sunset Hills

Alderman Friedmann read Resolution No. 568. Alderman McMunn made a motion to approve Resolution No. 568 Alderman Daues seconded the motion and it was unanimously approved.

**Resolution No. 569- A Resolution adopting salary grade and ranges for the City of Sunset Hills full time employees**

Alderman Lieber read Resolution No. 569. Alderman Epperson made a motion to approve Resolution No. 569. Alderman Stewart seconded the motion and it was approved 5 votes to 3.

**Vote: Passed (Summary Yes=5, No =3)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues

Nay: Alderman McMunn, Alderman Friedmann, Alderman Wong

Alderman Friedmann asked about the CBIZ pay scale referenced from 2017, she stated the salaries are higher on the new pay grade sheet. Ms. Gillett explained that the new rates include inflation and cost of living differences from 2017-2021.

There was discussion on how the cost of living was calculated as well as the minimum and maximums related to each grade.

**Resolution No. 570-** A Resolution adjusting the Finance Director position pay grade from a Grade 12 to a Grade 13

Alderman Price read Resolution No. 570.

Alderman Price made a motion to approve Resolution No. 570. Alderman Epperson seconded the motion and it was approved 5 votes to 3.

**Vote: Passed (Summary Yes=5, No =3)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues

Nay: Alderman McMunn, Alderman Friedmann, Alderman Wong

There was discussion on the recent budget cuts, hiring and pay freezes, proposed increases, and Capital Improvements. Mayor Fribis stated all the efforts made to be cautious with the budget put the City in a good position. Alderman Price stated the employees are the City and should be rewarded for staying with the City through the hard times of the past year. Alderman Daues agreed with Alderman Price's sentiments. Mr. Baker stated he felt the City Capital Improvements were back to where they were pre-Covid.

**Resolution No. 571-** A Resolution adjusting the Assistant Director of Parks and Recreation position pay grade from a Grade 11 to a Grade 10

Alderman Stewart read Resolution No. 571. Alderman Lieber made a motion to approve Resolution No. 571. Alderman Daues seconded the motion and it was approved 7 votes to 1.

**Vote: Passed (Summary Yes=7, No =1)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues, Alderman Friedmann, Alderman Wong

Nay: Alderman McMunn

**Commented [BG3]:** I thought this was 8-0 but could be remembering incorrectly – can we just double check?

**Commented [SHL4R3]:** No problem. It was 7 to 1, Ann McMunn voted nay

**Resolution No. 572- A Resolution approving the creation of an Assistant Director of Finance position at a pay grade of 10 and reclassification of the Prosecuting Attorney Assistant/Payroll position to Prosecuting Attorney Assistant /Public Works Administrative Assistant**

Alderman Price McMunn read Resolution No. 572.

There was discussion on the need for the new position and the capabilities for reporting as currently staffed.

Alderman Daues discussed establishing a transparency portal so it was easily understandable to residents. He stated he didn't see us getting to this point staying the way we are currently structured.

There was additional discussion on the reporting format and need for simplification and transparency.

Alderman Epperson stated the City needed to support the employees and explained they all wear numerous hats and the departments run very lean compared to nearby municipalities. He stated if they didn't give employees the support they needed, they would leave.

Alderman Price made a motion to approve. Alderman Epperson seconded the motion and it was approved 7-0.

**Vote: Passed (Summary Yes=7, No =0)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues, Alderman Friedmann, McMunn

Abstain: Alderman Wong

**Resolution No. 573- A Resolution approving the reclassification of the Community Outreach Sergeant position to a patrolman position**

Alderman Daues read Resolution No. 573. Alderman McMunn made a motion to approve Resolution No. 573. Alderman Stewart seconded the motion and it was approved 6 votes to 1.

**Vote: Passed (Summary Yes=6, No =1)**

Aye: Alderman Lieber, Alderman Epperson, Alderman Price, Alderman Stewart, Alderman Daues, Alderman McMunn

Nay: Alderman Friedmann

Abstain: Alderman Wong

**Resolution No. 574- A Resolution approving the termination of the FY2021 Hiring Freeze for Non-Emergency personnel**

Alderman Wong read Resolution No. 574.

Alderman Wong asked the department heads how they have gotten along so far this year without a full staff, and might they be able to continue running short staffed.

Mr. Baker stated there were 3 positions not filled in the PW department. He stated one of those was in the administrative office and extremely taxing on the employee currently covering it. He stated the other two positions were in the street department and would directly impact the services provided to residents with road repairs and future snow plowing. The shortage directly affects services typically provided to residents.

Mr. Baker stated they could get by temporarily, however if permanent it will impact services to the residents.

Mr. Baker stated if the Board was ok with reduced services, then maybe they could continue to run shorthanded, however, he would like to be able to provide those services.

Mr. Brown stated the Parks had been short one person the entire year. He stated it has impacted mowing and other maintenance items.



Chief Dodge stated there was one position unfilled when Sergeant Hagen retired. He stated filling the vacancy would better enable them to address resident concerns in certain areas as well as provide additional help to their detective bureau.

Alderman Price made a motion to approve Resolution No. 574.  
Alderman Stewart seconded the motion and it was unanimously approved.

**Resolution No. 575- A Resolution approving a 3% salary increase for all non-contract full-time employees who are not included in Sunset Hills Police Department Pay Matrix**

Alderman Epperson read Resolution No. 575.

Alderman Price seconded the motion.

Discussion over the employee raises ensued. Alderman McMunn asked if there would only be the increase from July through December. Mayor Fribis confirmed that.

Alderman Wong asked why the City seemed to always passed a 3% increase, and what other municipalities did. Mayor Fribis explained the City cost of living increases fluctuated anywhere from 1.5% to 3%. Alderman Stewart confirmed that cost of living increases varied from 2.5% to 3.5 %, he stated he was unclear where the City drew their number from, however this had been practiced by the city for many years.

Alderman Daues stated the inflation rate is currently 2.7% and stated the 3% increase seemed warranted. He explained he would approve this, but in December wanted to look at moving to a merit system.

Alderman Epperson made a motion to approve Resolution No. 575. Alderman Lieber seconded the motion and it was unanimously approved.

**Resolution No. 576- A Resolution approving a roof replacement for City Hall**

Alderman Friedmann read Resolution No. 576.

Alderman Lieber asked for an explanation of what was happening with the roof. Mr. Baker stated it was an option for the Board to decide to go with the repairs covered under the warranty, or to go ahead replace the entire roof now instead of in 3-5 years.

Alderman Lieber made a motion to table Resolution 576 for 3-5 years.

Alderman Lieber made a motion to withdraw her original motion.

Alderman Lieber made a motion to remove Resolution No. 576 from the agenda. Alderman Daues seconded the motion and it was unanimously approved.

**Appointments:**

- a) Alderman Christine Lieber - Ward 2 Police Advisory Board -term expires 07/13/2023

Alderman Epperson made a motion to approve the appointment. Alderman Stewart seconded the motion and it was unanimously approved.

- b) Ronald Hack - Ward 2 Board of Adjustment- term expires 07/13/2026  
Alderman Price made a motion to approve the appointment.

Alderman Wong asked for additional time so he could speak with each of the applicants. He then withdrew his request. Mayor Fribis provided some information on the nominated candidate.

Alderman Stewart seconded the motion. The motion failed 2 votes to 5 with 1 abstention.

**Vote: Failed (Summary Yes=2, No =5, Abstain= 1)**

Aye: Alderman Price, Alderman Stewart

Nay: Alderman Epperson, Alderman Price, Alderman Daues, Alderman McMunn,  
Alderman Friedmann

Abstain: Alderman Wong

- c) Kurt Krueger - Ward 3 Board of Adjustment Alternate- term expires 07/13/2026

Alderman McMunn. Alderman Price seconded the motion.

Alderman Wong asked about a motion to amend to have Mr. Krueger fill the spot permanently. There was discussion about the opening being ward specific and that he did not meet the ward requirement.

Mayor Fribis re-read the motion and second and it was unanimously approved.

#### **Lighting Ordinance discussion:**

Ms. Gillett stated she and Ms. Sprick worked on the lighting ordinance with the lighting engineer. She stated Alderman Wong had some additional items he would like to address prior to passage of a lighting standards ordinance. Mr. Wong reviewed his list of proposed changes.

#### **Live Stream Board meetings discussion:**

Ms. Gillett stated Civic Plus could provide livestreaming for meetings which would cost approximately 4100 annually, the equipment needed to enable the livestreaming was approximately \$1600.00. She stated they did request four weeks for implementation. Ms. Gillett stated it was a fairly nominal fee to enable resident to be able to watch the meetings live if they were not able to attend.

Alderman McMunn asked if this would work for the other committee meetings as well. Ms. Gillett stated the meetings would have to be held in the auditorium in order for the livestreaming to be utilized. There was discussion about the other committees holding meetings in the auditorium in order to livestream. Alderman Stewart asked if this option would enable Aldermen to participate in meetings remotely. Ms. Gillett answered no it did not support that.

Alderman Lieber made a motion to approve livestreaming for BOA and any Committees that were available to stream at the discretion of the Committee Chair.  
Alderman Epperson seconded the motion.

There was discussion of training for the livestreaming so the other committees could utilize the technology also. Alderman Wong asked if the recordings would be available after the meeting. Ms. Gillett stated she thought they would be on the website after the livestream but would confirm with them.

The motion passed unanimously.

#### **Budget Policy discussion:**

Ms. Gillett explained that other Cities operate within a budget policy, which dictates their budget creation month to month. She stated it also helps the Board and public understand what is happening during the process.

Alderman Epperson made a motion for staff to draft an ordinance for a budget policy. Alderman Stewart seconded the motion and it was unanimously approved.

**City Hall renovation presentation:**

Mr. Baker reviewed the proposed City Hall renovation plans. He explained that the project came to light originally as a safety measure. He reviewed and explained the current plans and modifications to each of the areas within City Hall.

Mr. Baker explained the desire was to enable the PW department to be secured and accessed only by a service window for plans and information, unless buzzed in my staff. He stated the Administration department changes would be similar and have secured doors as well. Mr. Baker explained security was the main concern with making these changes.

Alderman Epperson asked if there was a way to complete the renovations in steps, and put the safety concerns first and budget the larger projects down the road. Mr. Baker answered yes.

There was discussion about the HVAC system and when it was last replaced. Alderman McMunn inquired about air purifiers and filtration in the buildings. Mr. Baker stated there was a good filtration system, similar to what is in hospital, but as far as recirculation there was not anything in place.

There was additional discussion in reference to getting the projects started sooner rather than later due to rising construction material costs.

**Horizon newsletter discussion:**

Mr. Brown reviewed the mock-up of the newsletter that included a section for the Aldermen to connect with their residents. Mr. Brown stated there would be minimal cost going to the 8-page format. Alderman Daues spoke on the content of the Alderman columns and suggested they be submitted to staff for approval.

There was discussion about returning to mailing hard copies of the newsletters to all residents in lieu of exclusively publishing the digital copy on the website. Several Aldermen felt that there was a large demographic of residents who relied on the printed copy due to lack of access to the internet.

It was decided the new 8-page format for the newsletter would be adopted in September due to the publishing deadlines, and that the postcards informing residents of the option to receive hard copies of the newsletters, would be mailed out as soon as possible.

Alderman Daues made a motion to send a postcard to each resident alerting them to the option of receiving a printed copy each month. Alderman Lieber seconded the motion and it was unanimously approved.

**General Discussion:**

Alderman Price inquired why Roberts Rules was not followed for second reading requests. Attorney Jones stated it was followed previously. He explained in 2016, it was decided if the vote to suspend was not unanimous then it would not be read a second time.

Alderman Epperson made a motion to bring back the ordinance to follow Roberts Rules format for second reading requests. Alderman Price seconded the motion. The motion passed 7 votes to 1.

Alderman Epperson brought up the City's deer hunting ordinance. He stated the City's ordinance stated specifically that Sunset Hills would follow all laws of the Missouri Department of Conservation. He explained when the ordinance was first drafted it did follow all regulations, however, it is currently not in compliance. He further explained that cross bows were no longer defined as firearms and are a permitted method for archery season.

Alderman Epperson made a motion to amend the current city ordinance to include cross bows and also follow the hunter education requirements defined by the Missouri Department of Conservation. Alderman Lieber seconded the motion and it was unanimously approved.

Alderman Wong asked when the State changed their regulations for crossbows. Alderman Epperson replied they changed the regulations starting with the 2016/2017 archery season.

Alderman Lieber asked for an update on the proposed grocer. Mayor Fribis stated it would be discussed in closed session.

**Request to meet in closed session:**

Request to meet in closed session pursuant to 610.21 (1), (2), (3) and (12) RSMo to discuss legal, real estate, personnel and contract matters.

Alderman Stewart made a motion to go into closed session. Alderman Lieber seconded the motion.

**ROLL CALL VOTE:**

**Vote: Passed/Failed (Summary Yes= 8)**

Alderman McMunn, Alderman Stewart, Alderman Wong, Alderman Lieber, Alderman Friedmann, Alderman Epperson, Alderman Price, Alderman Daues

The Board went into closed session at 9:26 p.m.

The Board reconvened in open session at 12:05 a.m.

**ADJOURNMENT:**

Alderman McMunn made a motion to adjourn the meeting. Alderman Epperson seconded the motion and it was unanimously approved.

Meeting adjourned at 12:08 a.m.

Deputy City Clerk  
Lori Stone