

# **EXHIBIT 12**

**PUBLIC WORKS COMMITTEE  
CITY OF SUNSET HILLS**

**A G E N D A**

**July 1, 2021**

**4:00 P.M.**

A meeting of the Sunset Hills Public Works Committee will be held virtually via Zoom, on Thursday, July 1, 2021 at 4:00 p.m.

You can join the meeting via Zoom.com or by using the following link:

<https://us02web.zoom.us/j/88287074612?pwd=RU10RC9ZbTBoT1UrcThWbWVEQXBxZz09>

Or, you can dial in at: +1 312 626 6799

Meeting ID: 882 8707 4612

Passcode: 958614

1. Approval of Minutes from June 3, 2021.
2. Citizen Comments (10 Minutes Set Aside For Comments)  
(Comments Only – No Questions – 2 Minutes Per Citizen)
3. Sappington Estates Subdivision – UPDATE Request to Change Streetlights to LED
4. Manors at Tapawingo – Request for City to Take Over Maintenance
5. Other matters deemed appropriate
6. Adjournment

MINUTES

PUBLIC WORKS COMMITTEE

Thursday, July 1, 2021

4:00 P.M.

The Sunset Hills Public Works Committee held a meeting on Thursday, July 1, 2021 at 4:00 P.M. from various locations via Zoom.

**Roll Call.**

**Present:**

Cathy Friedmann - Chairman, Alderman Ward III  
Casey Wong - Alderman Ward II  
Fred Daues – Alderman Ward IV  
Bryson Baker - City Engineer/Director of Public Works  
Wes Searcy - Assistant City Engineer

**Absent:**

Joe Stewart - Alderman Ward I

**Also Present:**

Kate Henry for Robert E. Jones – City Attorney  
Bob Flynn – Trustee for the Manors at Tapawingo  
Colleen Ruiz – Attorney for the Manors at Tapawingo  
Danielle Twait – Attorney for the Manors at Tapawingo

2. Citizen Comments (10 Minutes Set Aside For Comments)  
(Comments Only – No Questions – 2 Minutes Per Citizen)

There were no Citizen Comments.

1. Approval of Minutes from February 4, 2021.

**Motion:** Approve the June 3, 2021 Public Works Committee Minutes

**Action:** Approval,

**Moved by:** Alderman Daues,

**Seconded by:** Alderman Wong.

Motion passed unanimously.

The minutes of this meeting were approved.

3. Sappington Estates Subdivision – Request to Change Streetlights to LED

Mr. Baker asked for an update from Mr. Searcy on this matter. Mr. Searcy explained the request of \$100 per light to upgrade to LED lights. He explained that the details included that order would be made by the City for the trustees with either reimbursement or payment up front by the trustee association.

4. Manors at Tapawingo – Request for City to Take Over Maintenance

There were some general questions concerning the status of this request by Alderman Wong and Alderman Daues. There was a late breaking change in this request by the representatives of Tapawingo in the form of only taking over Pagada Parkway, Marchem Circle, and Caddyshack Circle. Mr. Flynn explained this was due to the Moore family asking not to move forward until they complete some transactions with their properties.

Mr. Baker explained tonight's matter is for the Committee to make a recommendation to the Planning & Zoning Commission.

Alderman Daues expressed his consideration and concerns of the Tapawingo development and the request before the City to take over these streets.

Alderman Wong asked for some clarifications of the reason(s) for the change of the request to only include Pagada, Marchem, and Caddyshack. He asked Mr. Searcy for his comments regarding the topic of street grade. Mr. Baker explained that slabs could slide and went on to detail different construction methodologies to mitigate that movement. He also expressed concerns regarding the issues steep grades provide for snow removal. He asked Mr. Searcy if he had further comment. Mr. Searcy pointed out acute issues steep grade present in the form of erosion of the sub base on steep hills. He spoke of pavement lugs to mitigate the sliding issues of pavement slabs. Mr. Searcy said that 7% was the strict limit by City Code since 1971 and only potentially allowable (prior to construction) up to 10% by variance from City Code adopted in 1992 or 1993.

There were some questions regarding the release of escrows for the development.

Charmain Friedmann commented that the aging streets of Tapawingo did not seem to be a reasonable item for the City to consider at this late date.

Alderman Daues asked about the design life of concrete streets. Mr. Baker responded that a typical design life for concrete pavement is 25 years.

There was discussion about PASER evaluations and the differing methodologies applied by engineering representatives for Tapawingo versus the system predicated by the University of Wisconsin that applies PASER ratings to an entire pavement, not on a slab level basis.

Ms. Ruiz expressed frustration over the continuing question of this acceptance process.

Alderman Wong asked if there was sufficient response to insure the construction of the streets in question. Mr. Baker responded negatively.

The committee took the following action on this matter.

**Motion: To deny recommending acceptance of the Tapawingo streets to P&Z**

**Action:** Approve,

**Moved by:** Alderman Wong,

**Seconded by:** Alderman Daues.

Motion passed unanimously.

6. Other matters deemed appropriate

There were no other matters.

7. Adjournment

**Motion: To Adjourn**

**Action:** Adjourn at 4:53pm,

**Moved by:** Alderman Wong,

**Seconded by:** Alderman Daues.

Motion passed unanimously.

Respectfully,



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Bryson E. Baker, PE  
City Engineer / Director of Public Works