



REQUEST FOR BOARD ACTION

BOARD MEETING DATE: Tuesday, January 11, 2022

REVIEWALS:

City Administrator: Completed

SUBJECT:

Chambers Audio/Visual Update

LIST OF ATTACHED REFERENCE DOCUMENTS:

Quotes

FISCAL IMPACT:

\$75,815.83

The 2022 Budget included \$65,000 for the AV equipment update. The recommended proposal came in slightly over budget, however, staff is confident there is room in other ARPA budget line items to cover the additional expense.

BACKGROUND/DISCUSSION:

The audio/visual equipment in the Board Chambers is in need of an upgrade in order to better adapt to zoom and hybrid meetings. Staff put out a Request for Proposal and received three responses. Conference Technologies, Inc. was not the lowest proposal, however, they have the most experience with applications like we are in search of and came with excellent references. Their timeframe is approximately six (6) weeks which allows us to begin moving back to in-person/hybrid meetings relatively quickly.

STAFF RECOMMENDATION:

Staff recommends approval.

MEETING HISTORY:

Public Works Committee: Pending