

February 25, 2022

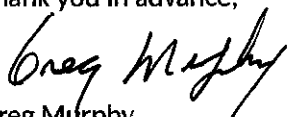
Board of Alderman
City of Sunset Hills
3939 South Lindbergh Blvd.
Sunset Hills, MO 63127

Board of Alderman,

The Memories Car Club requests permission to hold car cruises at the Faith Community Center on the first Friday of the month beginning April through October.

We appreciate your consideration with this request. My contact number is 314.581.4096.

Thank you in advance,


Greg Murphy

Memories Car Club

314.581.4096



SPECIAL EVENT REQUEST FORM
HOSTED BY OWNER OF PROPERTY

Site Plan Provided - A site plan of the property shall be attached to this form upon submittal
Name of event: MEMORIES CAR CLUB CRUISE Date to be held: 1st FRIDAYS - APRIL THRU OCTOBER
Event Address: FAITH CHURCH - HIGHWAY 30
Contact Person: BOB MURPHY Phone Number: 636-285-8933
E-mail Address: dmurphy0123@yahoo.com
Day of week: FRIDAYS Time: 4 PM - 10 PM
Brief description of event: CAR CRUISE IN & SHOW FOR VEHICLES 1979 & OLDER

Will music be provided at event? YES Hours of music: 4 PM - 9 PM
Are tents to be erected? NO Number of tents:

Indicate on site plan approximate location of tents to be erected
Any tent over 700 sf requires approval from the appropriate fire district

How many vendors will be participating in this event: 4

Will alcohol be served: NO
Will there be signage required: NO What type and location:

Indicate on site plan approximate location of signage to be erected

How many people are anticipated to attend this event: 500 - 2000

How will you address parking and site access: SIGN AT ENTRANCE TO CHURCH DIRECTING CRUISE CARS TO THEIR ENTRANCE & SPECTATOR CARS TO

Will there be temporary restrooms? PARKING LOT

Indicate on site plan approximate location of temporary restrooms if applicable

How will security be handled? BY CHURCH MEMBERS & AT TIMES SUNSET HAS SENT DOWN OFFICERS TO WALK LOT

How will traffic control be handled? PROPERLY MARKED ENTRANCE & EXIT

A representative must attend the meeting to answer any questions the Board of Aldermen may have
All tents and signage must be removed from premises within 24 hours of the event ending.

To be completed by City of Sunset Hills :
Board of Aldermen meeting date:
Any modification needed to existing license?
Will a certificate of insurance be required?