



## REQUEST FOR BOARD ACTION

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**BOARD MEETING DATE:** Tuesday, July 12, 2022

**REVIEWS:**

Chief of Police-Completed  
Police Advisory Board-Completed  
City Administrator

**SUBJECT:** WatchGuard Body Camera System Purchase

**LIST OF ATTACHED REFERENCE DOCUMENTS:**

Quote from Motorola Solutions  
NASPO Contract Pricing Documentation  
Sole Source Documentation

**FISCAL IMPACT:**

\$28,760.00 for 12 WatchGuard Body Worn camera systems (“BWC”) with installation.  
Amount is within the budgeted 2022 Capital Improvement Funds:  
01-6000-9205 (\$40,000.00)

**BACKGROUND/DISCUSSION:**

The funds requested are based on Quote #1801944 from Motorola Solutions. This request is based upon several unique factors that did not make sealed bid acquisition practical.

- 1) While there are several manufacturers of Body Worn Cameras the Sunset Hills PD currently has in use the WatchGuard In-Car Video System. The requested WatchGuard BWC is the **ONLY** system that will seamlessly integrate with our existing equipment. Any other manufacturer equipment would require extensive additional cost for equipment and would make reproduction of in-car and BWC videos a cumbersome process.
- 2) This Motorola Solutions proposal is based upon a NASPO Master Agreement #OK-MA-145-010 and Missouri Participating Addendum #CT200012001. We are requesting to bypass the bidding requirements in the City’s purchasing policy reference Sec 2-370, exceptions to the purchasing policy sub section (d), “Cooperative purchasing. The purchasing procedures established shall not apply to purchases made by, through, or with the division of procurement of the state, the purchasing department of the county, or any other governmental agency or unit with whole the city is permitted to engage in cooperative purchasing. A department supervisor has the authority to join with any other governmental unit in cooperative purchasing when the best interests of the city shall be served by such cooperative purchasing.”
- 3) This purchase request is also based on the fact that Motorola Solutions is a “sole source provider” as per the attached documentation. We request an exception to the bidding process per Sec. 2-370. - Exceptions to the purchasing policy. (a) Single-source purchases. In the event there is only one (1) acceptable vendor capable of furnishing a particular service or commodity, the department head may be authorized to procure such service or commodity without bidding. The department head shall document the particular facts which make the item a single-source purchase, and the purchase shall be approved by the city administrator.

Note that there will be a separate annual \$695.00/Camera cost for the software maintenance, updating and hosting set-up fee. This fee is included in the quote for this initial purchase.

**STAFF RECOMMENDATION:**

Based on information presented, staff recommends purchase and installation of the proposed WatchGuard Body Worn Camera System.

**MEETING HISTORY:**

Police Advisory Board-Approved