



REQUEST FOR BOARD ACTION

BOARD MEETING DATE: July 12, 2022

REVIEWALS:

Finance Director – approved
City Administrator – approved

SUBJECT: Resolution approving CBIZ as the Broker of Record for the 2022-2023 Benefit Renewal

LIST OF ATTACHED REFERENCE DOCUMENTS:

Public Entity Clients Packet
Fees and Compensation Information

FISCAL IMPACT: \$23,400 – There is no increase to the budgeted amount. Additionally, staff was able to negotiate a benefits administration software program at no cost to the City.

BACKGROUND/DISCUSSION:

The City of Sunset Hills contracts with an insurance broker for the employee benefit renewal each year. The broker is able to collect, negotiate, and administer benefits on behalf of the City while also educating employees about their benefits and various programs. This year staff was able to negotiate a brand-new benefits administration program which will give support to those who manage our Human Resources tasks, and will allow for additional education and control for each employee with regard to their own benefits. Automating this task, and getting away from paper forms will save time and money while allowing the employees to educate themselves and their family members on their benefits and the financial impact of each.

STAFF RECOMMENDATION:

Staff recommends approval.

MEETING HISTORY:

none