



MEMORANDUM

To: Mayor, Members of the Board of Aldermen, Finance Committee

From: Brittany Gillett, City Administrator

Date: September 22, 2022

Re: Preliminary Budget Information

The preliminary 2023 budget is set to be discussed at the September 27th joint work session between the Finance Committee and the Board of Aldermen. At this meeting, staff will present the initial budget documents and discuss their requests. The Finance Committee and Board are encouraged to discuss any amendments they would like to see, or any initiative they would like to begin working on.

Below is some additional information, as requested by a member of the Board of Aldermen. These will all be discussed further at the scheduled work session.

Public Works

- Community Center/City Hall Sealcoating (\$30,000) – Parking lot was paved in 2017, in order to increase the longevity of the parking lot a seal coat is appropriate.
- 2 Ton Dump Truck Body (\$110,000) – Chassis was purchased in 2022, dump body will now be purchased and truck assembled for a spring 2023 delivery.
- 2 Ton Dump Truck (\$210,000) – Replacement. If ordered in January of 2023 the City is expecting a summer 2024 delivery.
- Zero Turn Mower (\$20,000) – Replacement of current zero-turn mower.
- West Watson Road Improvements Phase I – This project will be constructed with an 80/20 grant. Engineering and ROW acquisition should be mostly completed by the end of the year with construction to begin in late 2023. \$1,300,000 budgeted for 2023 with the City responsible for \$260,000.
- Concrete Slab Replacement (\$400,000)- Annual concrete slab replacement contract.
- Asphalt Maintenance (\$100,000) - Annual asphalt maintenance contract.
- Street Striping (\$25,000) – Annual street striping contract.
- Crack Sealing (\$30,000) - Annual crack sealing contract.
- Eddie & Park Curb Replacement (\$30,000) – In-house replacement of asphalt curb on Eddie & Park with concrete curb.
- ARPA - City Hall Improvements (\$75,000) – Upgrade architectural drawings and specifications for improvements to City Hall entrances to Public Works/Administration and the Council Chambers.

- ARPA – Eddie & Park Sidewalks (\$265,000)– Funds for construction of Eddie & Park sidewalk project. Construction delayed until 2023 due to negotiations with property owners for acquisition of easements.

Parks and Recreation

- Part Time Personnel, increase rates to 15-17/hour for all part time staff, aquatic facility, community center, athletic complex, park personnel, etc. This is requested to capture employees and to retain them.
- Parks Capital – request to replace a pickup truck, replace a mule (utility vehicle), attachments for the dingo, radios used for all events instead of renting them.
- Community Center Capital –Resurface gym floor, be proactive and have this done every 3 -4 years; furniture in the lobby.
- Community Center Capital –Fitness equipment (change out equipment of a yearly basis based on need, Add additional audio to the meeting rooms, so sound works through existing system for presentations, etc.
- Minnie Ha Ha Maintenance- resurface trails at Minnie Ha Ha Park, reseal parking lots and remove trees. Trail system is in need of assistance; mowing contract.
- Driving Range Mower –purchase new mower for the driving range area, one that picks up balls and has mower on back, will save on staff time.
- Stieren Park –met with the family, we have now identified exactly what they would like to see at the park.
- Aquatic Facility Building –Budgeted \$20,000 to replace the buckets at leisure pool. The buckets need to be replaced because of water leak within structure.

Police Department

- Detective Mifi device and laptop for their vehicle- \$1,500
- 2 new printers that are at end of life, \$500
- Radio's maintenance no longer covered by St. Louis County after 2022 \$4,500
- 3-year Accreditation Subscription \$6,000
- Bitdefender \$70/month (Security Software protection for all PD pc's, Rejis stopped covering them Dec '21)
- Veeam \$712/year, replaces end of life BackUp Exec for new server installed in 2021
- New Flock Camera contract \$5,000/ year,
- Eagle Eye Surveillance Cameras Security Software \$1,500/year
- Replace end of life 4 bullet proof vests \$4,000
- 1 new light bar and siren replacement on new marked vehicle \$3,200
- Contract for 8 tasers annual fee \$5,800
- 1 new stalker radar for patrol vehicle \$3,300
- Replace end of life Voice Recorder \$21,000
- Replacing 1 marked and 1 unmarked vehicle \$84,000
- New Detective Investigative Fund- \$5,000
- Seminars/Training account- \$20,000

Administration/Misc. Notes

- Legal fees are astronomically higher than normal; we have budgeted based on known factors
- 5% increase for all employees not involved in the pay matrix – this is based on recent cost of living increases and a quick survey of neighboring municipalities
- IT increase – we are increasing cyber security and being more proactive with our information technology systems. This is required through our cyber insurance policy and will be far less expensive than hiring a full time IT expert.
- Employee FICA and benefits expense will be allocated to departments per auditor's recommendation
- Property & Liability insurance is assumed to increase 6%