



## BOARD OF ALDERMEN STAFF MEMORANDUM

**Meeting Date:** January 13, 2026  
**To:** Board of Aldermen  
**From:** Mike Knight – Director of Planning and Public Works  
**Subject:** Board of Aldermen Video Recordings

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At the December Board of Aldermen meeting, there was general discussion regarding attaching staff and consultant presentations to the agenda following meetings to enhance transparency. Since that discussion, staff have had internal conversations about how best to achieve this goal in a consistent and meaningful way.

As part of current practice, Board of Aldermen meetings are already recorded via Zoom and made available to the public during the meeting, with audio recordings linked on the agenda the next day. Staff believes that formally linking the video recording of each meeting directly within the agenda may provide a more complete and transparent record of Board discussions, including presentations, questions, and deliberation, rather than posting static presentation files after the fact.

This approach is commonly used by neighboring municipalities and allows residents to view information in its full context, while avoiding versioning concerns or confusion that can sometimes arise with standalone presentation documents. Staff is bringing this forward for consideration as an alternative method to meet the Board's transparency goals and is happy to discuss or refine the approach further at the Board's direction.