

City of Sunset Hills Public Works Committee Staff Memorandum

Meeting Date: February 4, 2026
To: Public Works Committee
From: Mike Knight – Director of Planning and Public Works
Subject: Public Works Committee (PWC) memo.

The following will provide information for the various items that are scheduled to be on the agenda for the February 4, 2026, meeting of the Public Works Committee.

1) Call to Order

2) Meeting Minute Approval

Approval of the meeting minutes from November 6th, 2025, meeting of the Public Works Committee.

3) Citizen Comments

- Two minutes per citizen.

4) MoDOT Intersection Maintenance

Over the course of several municipal committee and Board of Aldermen meetings, the topic of City maintenance of state-owned roadway right-of-way has been raised on multiple occasions. These discussions have not focused on a single intersection or location, but rather on multiple locations citywide, with recurring questions regarding the potential scope and cost implications of City involvement in maintaining MoDOT-owned facilities. To help inform future conversations, the Department of Planning and Public Works solicited cost estimates for several locations within the City, including areas that are currently maintained under contract.

Using estimates sourced from Bluegrass, the attached PDF provides a cost breakdown for mowing, trimming, fertilization, and weed control at potential maintenance sites, as well as the current cost of maintenance for the Watson & Lindbergh intersection. This information is provided for informational purposes only and does not represent a recommendation from the Department of Planning and Public Works. The attached PDF are images of the various locations and costs to assist the meeting's discussion.

5) Year End Building Permit Totals

The City of Sunset Hills reviews, approves, and documents all building permit applications submitted to the City. Once approved, the applicant submits the City-approved application and plans to St. Louis County to obtain the building permit and for any required inspection services. As part of each submission to St. Louis County, the total construction cost is identified. City staff will provide a brief presentation summarizing the total construction costs for projects within the City of Sunset Hills in 2025.

6) Capital Improvement Project Bids

Attached are the bid results for several capital improvement projects, along with a location map identifying the project sites.

7) Project Updates

• Stormwater Master Plan

- HR Green has presented before the Board of Alderman our Needs Assessment Results on December 9th, 2025.
- Conceptual Engineering has begun for a Draft Master Plan to be delivered by February/March 2026.
- The next project milestone is project prioritization, timeline, and cash flow projection being presented to City Staff.

• W Watson STP Surface Improvement Project – Phase 2

- Right-of-way has been acquired for Phase 2.
- FHWA has obligated federal funds for construction.
- A bid proposal, final plans, and a draft advertisement are currently being prepared by City staff and GBA and will be submitted to MoDOT for Authority to Advertise for construction.
- The bid for construction closes February 4th.

• W Watson STP Surface Improvement Project – Phase 3

- On November 26, 2025, the City requested qualifications from MoDOT's Approved Consultant Prequalification List for consulting engineering services.
- We received 5 qualified Letters of Interest and Statements of Qualifications on December 12th, 2025.
- The five firms were scored by MoDOT's Consultant Selection Criteria Guidance and rated by several City staff.
- The City is seeking concurrence from MoDOT to move forward with contract negotiations for consulting engineering services of Phase 3.

8) Other Matters Deemed Appropriate

9) Adjourn