

**MINUTES OF THE REGULAR MEETING OF FINANCE COMMITTEE OF THE CITY OF SUNSET HILLS,
MISSOURI HELD ON January 26, 2026**

Meeting called to order at 5:32 p.m.

Place of meeting: Held viz Zoom

The Finance Committee of the City of Sunset Hills, Missouri met in open session.

Members in Attendance:

Chairman Alderman Brian Fernandez

Member Mike Sawicki

Member Mike Fitzgerald

Finance Director Jeff Trentmann

City Administrator Brittany Gillett

Approval of Minutes:

Member Fitzgerald made the motion. Seconded by Member Sawicki. All ayes in favor of approval of the November 3, 2025 minutes.

2025 Year End Update

Finance Director Trentmann presented the Jan to Dec Revenue and Expenditure reports. The City has to accrue its yearly tax accruals still, however the City is currently in a position to finish the year in a surplus. Total tax and intergovernmental revenues currently are at \$9.1M and after an expected accrual of roughly \$2.1 million, the City should be at or above tax revenues from the prior year. Court fines are up from the prior year and very near budgeted amounts. Several parks revenue streams are up from prior year, including Pool, Athletic Complex, Community Center and Driving Range.

Grants and donations is lower this year due to being in between West Watson construction projects. Other notable grants for 2025 include Metropolitan Sewer District, United States Tennis Association and the Municipal Parks Commission for the Pickleball court. Investment income is lower this year compared to prior year and that is to be expected with decreasing interest rates. Licenses and permits are up from the prior year, but just slightly under budget.

Mr. Trentmann then went over the Expenditures by Department summary. The cut-off date for invoices booked to 2025 is February 28. The City is not waiting on any large construction invoices so any remaining invoices to the prior year should be small. Total under budget amount for expenditures as of 01/26/26 is over \$900,000. The amount appears large, but however it is comprised of many accounts and some Stieren projects that were not completed. General Government under budget \$95,000. Key factors include personnel changes and legal fees. Court under budget \$6,000. Parks under budget \$379,000. Some notable items during the year included a water leak at the Driving Range, more HVAC repairs needed at the Community Center, gym floor resurfacing, and the Watson Trail Park Pickleball project.

Pool under budget \$112,000. Salaries and wages were under budget and concessions and maintenance costs were less than expected. Public Safety under budget \$133,000. Finally, Public Works under budget \$218,000. Some notable items included Fence added to the Public Works Building, Lift Station replacement, HVAC repairs, additional salt order needed in February 2025 and the 2024 Freightliner that was expected to be received in 2026 that was received early in December 2025.

Mr. Trentmann is currently working on the 2025 final budget amendment which will be brought to the next Finance Committee meeting in February. Currently, Prop P and County Road Fund are the only funds that have an unfavorable variance, however that could still change after accruals are performed.

2025 Parks Comprehensive Master Plan

Alderman Fernandez started discussion regarding the Parks Comprehensive Master Plan. City Administrator Gillett noted the ongoing maintenance costs of the Parks department and some of the higher prioritized items relating to the parks sales tax renewal, one of which being the Parks Maintenance Building. Alderman Fernandez inquired of what would be the reality if it doesn't pass. Gillett noted if the tax is not passed, then the parks master plan could not be used in its current state and discussion about the sustainability of our current system ensued.

It was noted that current revenue from the tax is roughly \$1.8 million and debt service payments are roughly \$1 million, which are set to retire in 2027.

Member Sawicki inquired of Stormwater's portion of the tax revenue to be used. Gillett noted future meetings are planned with the company performing the Stormwater Master Plan. Gillett noted the City's role in stormwater improvement projects would be limited to public property. No vote or motions noted.

Other Matters

None noted

Adjournment

Member Fitzgerald made a motion to adjourn the meeting, seconded by Member Sawicki and it was unanimously approved.

Meeting adjourned at 6:34 p.m.

Prepared by Jeff Trentmann
Finance Director