

MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY, JANUARY 27, 2021

**BE IT REMEMBERED** that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met through Zoom. The meeting convened at 7:05pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Steve Bershe	-Member
	Esther Gier	-Member
	Kelly Finney	-Member
	Claudia Svoboda	-Member
	Gerald Brown	-Director of Parks and Recreation
Absent:	Blake Harris	- Member
	Shelia Sanders	-Member
	Caiti Lipe	-Member
	Jill Yarasheski	-Member
	Erin Kelly	-Member
	Pam Livingston	-Member
Guest:	Mike Svoboda	

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the December, 2020 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Gier made a motion to accept the minutes as submitted. Ms. Svoboda seconded the motion, and it was unanimously approved.

**Old Business**

- A. Update on the BMX Project  
Mr. Brown reported that the organization and sunset hills has applied for a permit with DNR and COE for permission to move soil from Bander Property and bring to Minnie Ha Ha Park. We are still waiting for approval. We did remove the cattle fence from that area, removed gravel from the parking area and increased our parking area near the woodland side.
  
- B. Update on Watson Trail Playground Renovation Project  
Mr. Brown updated the Commission on the grading process and that our staff is approximately 75% complete. Mr. Brown submitted a conceptual plan for their review. We have a few items that we must include, Mr. Brown stated he hopes to

have documents ready to go out for bid in the next couple of weeks. Mr. Brown asked if the concept plan was in line what the Park Board is looking for? Ms. Svoboda made a motion to approve the conceptual plan Ms. Gier seconded and it was unanimously approved.

## Reports

- A. Board of Alderman, Alderman Bershe stated that the Paraclete Property was discussed and that Mr. Brown would discuss later in the meeting.
- B. Pool Advisory, nothing to report, next meeting Feb. 16<sup>th</sup>
- C. Gempp Commission, nothing to report – next meeting Feb 1
- D. Swim & Dive Committee – nothing to report
- E. Fitness Committee – nothing to report
- F. Art Committee
  - Brick Project, Mr. Brown reported that we sold approximately 250 bricks for the playground project.
  - Mr. McGuire updated the Commission that committee has selected there top 16 sculptures, we will know what draft pick we get on February 16<sup>th</sup>.
- G. Director's Report
  - Mr. Brown first wanted to Thank Pam Livingston for decorating the Christmas Tree again this year. We received many comments on how it looked.

Mr. Brown provided a brief update on the I-44 pedestrian bridge project, currently at 90% final design, we were projected to be \$325,000 over budget. Mr. Brown reported that he spoke with the Grant Commission on Tuesday, January 26<sup>th</sup> and presented that this was a regional project and they have agreed to fund the additional amount. Mr. Brown then asked if there were any questions with the status report.

## New Business

- A. **Eagle Scout Project**
  - Mr. Brown reported that we have a few projects being discussed (picnic tables, honeysuckle removal and tree planting and Eagle landing area at Bander property)
- B. **Urban Forestry Discussion**
  - Mr. Brown stated that enclosed was a copy of the application, site plan and recommendation from staff and P & Z Commission. Mr. Brown read the staff report pertaining to removal of the tree canopy. South Tech, 12721 would like to remove 2.2% (15,930sq. ft.) of the tree canopy for future development over the next (5) years. Mr. Brown went over the site plan and explained the exact area for removal. The Engineering staff and Planning & Zoning commission have requested approval for this petitioner. Ms. Gier made a motion to approve the application, Ms. Svoboda seconded and it was unanimously approved.
- C. Paraclete Property Discussion
  - Mr. Brown provided a brief background on the property; explained that the Moore Family came to the City with a donation; their proposal includes (10 acres of property, \$350,000

cash value for future maintenance and renovation to structures, willing to remove (6) structures on the property). Mr. Brown explained that this has been discussed in an open meeting and the board directed Mr. Brown to create a survey that is on the website, horizon and social media. Mr. Brown displayed the survey and recommended that everyone take it. Mr. Brown asked if there were any questions pertaining to the survey. No questions asked.

**D. Fishing Access project at Bander Property**

Mr. Brown explained that the Conservation Foundation came to him and asked for potential projects, Mr. Brown provided a list of potential projects and they agreed to fund \$12,500 of this project. Mr. Brown then spoke with Mr. Stieren and he agreed to fund the other half \$12,500 to complete the project. Mr. Brown provided a sketch of the potential project, including pathway to lake, concrete fishing pad, fishing pier, parking, stock the lake and safety netting. Mr. Brown asked the commission how they felt about the potential project and did they support?

Ms. Finney made a motion to approve the application, Alderman Bershe seconded and it was unanimously approved.

**NEXT MEETING DATE**

- February 24, 2021

**ADJOURNMENT**

Ms. Gier made a motion to adjourn the meeting at 8:13 pm. Ms. Finney seconded the motion, and it was unanimously approved.

**As submitted by,**

**Gerald Brown, Director of Parks & Recreation**