

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY, FEBRUARY 23, 2022

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met through ZOOM. The meeting convened at 6:30pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Shelia Sanders	-Member
	Jill Yarasheski	-Member
	Greg Colombo	-Member
	Claudia Svoboda	-Member
	Casey Wong	-Member
	Blake Harris	- Member
	Esther Gier	-Member
	Gerald Brown	-Director of Parks and Recreation
Absent:	Natalie Akins	-Member
	Pam Livingston	-Member
	Kelly Finney	-Member
Guest:	Mike Svoboda	

APPROVAL OF THE MINUTES

Copies of the Minutes of the January, 2022 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Gier made a motion to accept the minutes as submitted. Ms. Yarasheski seconded the motion, and it was unanimously approved.

Old Business

- A. Review Schematic Plan for Lynstone Park for Municipal Parks Grant Application
Mr. Brown walked through the first draft of schematic drawing; walked through identified new amenities. Commission asked about lighting on courts? And to see renderings of proposed playground equipment.
-Schematic Plan Attached.
- B. Review Honoring old homes program idea
Mr. Brown reviewed/discussed information found pertaining to another century home honoring system. The Commission requested Mr. Brown to develop an application and information for this new proposed program.

Reports

- A. Board of Alderman – Alderman Wong reported on Bass Pro update.
- B. Pool Advisory – Next Meeting, March 21.

- C. Gempp Commission – Next meeting – March 7
- D. Swim & Dive Committee – nothing to report
- E. Fitness Committee – nothing to report
- F. Art Committee – selected new sculpture for Watson Trail Park to replace existing sculpture on corner by basketball court
- G. Director’s Report – Mr. Brown reported on the following:
 - Purchasing Capital items in budget (vehicles, equipment, projects, etc)
 - Driving range opens Feb 28th
 - Athletic Field Complex Feb 28th
 - Working on MPRA board to hold annual golf tournament (securing sponsorships)
 - Attending MPRA first week of March in Springfield, MO
 - Working with committee’s
 - Art – sculpture coming on line
 - Fitness – looking at new equipment
 - Gempp – reviewing area plan, making revisions.
 - Working with Stieren Family on schematic drawing for the area
 - Schematic Drawing attached

New Business

- A. Eagle Scout Project**
- B. Urban Forestry Discussion**
- C. Draft Review of proposed tree ordinance and tree manual**

Per direction of the commission from last meeting, Mr. Brown reported that he requested tree ordinances and tree manual information from various municipalities (Webster Groves, Kirkwood, Crestwood, Ladue). Mr. Brown went through ordinances and manuals and used portions of Webster Groves, Kirkwood and Ladue’s information for this first draft. Mr. Brown discussed the following:

- Page 2 -4 Definitions, added, clean some up, deleted, etc
- Page 5 Tree Landscape permit
 - Value tree
- Page 6-7 Landscape Plan
 - What it needs to have
 - For what purpose
- Page 7-8 Design Standards
- Page 9 Planting requirements
 - Street trees
 - Building Grounds
 - Parking Areas
- Page 10 Screening
- Page 10/11 Single family dwelling
- Page 11/12 Appeal process for tree permit removal
- Page 13 Prohibit
 - Clearcutting
 - Value trees
 - Tree Topping

Page 14 Tree Preservation Plan
Page 15/16 Staff and Park & Rec Commission duties
Page 17-24 Deleted old info and insert new tree manual
Page 25 - 28 Tree preservation requirements
Page 28 – 26 Stream Buffer information

Mr. Brown went through the changes and requested the Commission take another (30 - 60) days to review and we can then come back and discuss at March/April meeting.

See Documents attached.

Other items deemed necessary

Ms. Gier asked about placing ¼ mile markers on Minnie Ha Ha Trail; Mr. Brown stated that it will be done this late Spring or early Summer.

NEXT MEETING DATE

- March 23, 2022 @ City Hall at 6:30

ADJOURNMENT

Mr. Harris made a motion to adjourn the meeting at 7:56pm. Ms. Gier seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation