

**MINUTES OF THE REGULAR MEETING OF FINANCE COMMITTEE OF THE CITY OF SUNSET HILLS,  
MISSOURI HELD ON MONDAY, FEBRUARY 25, 2019**

Meeting convened at 5:30 p.m.

Place of meeting: Public Works Conference room at Sunset Hills City Hall.

The Finance Committee of the City of Sunset Hills, Missouri met in open session. Chairman / Alderman Mark Colombo, Alderman Nathan Lipe, Member Michael Sawicki, Member Jeff Camilleri, Member Joe Stewart, Member Mike Fitzgerald, Finance Director Susanna Messmer and City Administrator Eric Sterman were personally in attendance.

**Approval of Minutes:**

The minutes of the October 22, 2018 Finance Committee meeting were distributed for review. Member Fitzgerald made a motion to accept the minutes. Member Sawicki seconded the motion and it was unanimously passed.

**2018 Budget Adjustment Proposal**

Ms. Messmer presented the 2018 Preliminary Budget Adjustment package. It serves as a precursor the formal 2018 Budget Proposal package to be presented at the upcoming Board of Alderman meeting. Discussion ensued and questions were addressed. Key discussion points included Prop P, major project expenditure timing, and potential use of encumbrances in the budget process. Member Fitzgerald moved that all expenditures with variances greater than \$10,000 per general ledger account be explained. Member Sawicki seconded the motion and it was unanimously passed.

**Review of 4<sup>th</sup> quarter income & expenses**

Ms. Messmer presented 4<sup>th</sup> quarter package. No action items or follow-up requests occurred.

**Other Matters**

No other matters.

**Adjournment**

Member Fitzgerald made a motion to adjourn the meeting. Member Sawicki seconded the motion and it was passed unanimously. Meeting adjourned at 6: 30 p.m.

Recording Secretary - Dede Hendricks