

MINUTES OF THE REGULAR MEETING  
OF THE POOL ADVISORY COMMITTEE  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON MONDAY, MARCH 15, 2021

BE IT REMEMBERED that the Pool Advisory Committee of the City of Sunset Hills, Missouri met at through ZOOM. The meeting convened at 6:05pm.

Park Board

Present:

Jan Hoffmann	-Pool Advisory Chairman
Pat Duke	-Pool Advisory Member
Mayor Pat Fribis	-Pool Advisory Member
Lisa Soto	-Pool Advisory Member
Gerald Brown	-Director of Parks and Recreation

Absent: Aimie Monda -Pool Advisory Member

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the February, 2021 Pool Advisory meeting were distributed to the members for their review. Mayor Fribis made a motion to accept the minutes as submitted. Ms. Duke seconded the motion, and it was unanimously approved.

**Old Business**

**New Business**

**A. Review and recommend Aquatic Facility Operation for 2021 –**

Mr. Brown reported that the Sunset Hills Aquatic Facility was not open for business in 2020 due to Covid-19; since then, St. Louis County is currently updating the guidelines and we expect a few changes since last year. We understand that the goal of everyone is that we could open back up as normal, however with the current guidelines, the Pool Advisory and Park Board both recommend that we open as follows:

Competition Pool

-Hours of Operation – 12 -3 and 4 -7 daily; you will be expected to reserve a time slot each day of entry.

-Membership – we recommend that all admittance be based on if you have an Gold or Aquatic membership; we will have no daily visits.

- Current Capacity load based on guidelines is (40) per deck space guideline.
- We will provide chairs/tables, they will be cleaned before opening, between 3 – 4pm daily and at closing.
- Day Camp Swim time, Fridays 10:15 – 11:30am

Lazy River/Leisure Pool

- Hours of Operation – 12 -3 and 4-7 (Weekends only); you will be expected to reserve a time slot each day of entry
- Membership – we recommend that all admittance be based on if you have an Gold or Aquatic membership; we will have no daily visits.
- Current Capacity load based on guidelines is (20) per deck space guideline.
- We will provide chairs/tables, they will be cleaned before opening, between 3 – 4pm on weekend days and at closing.
- Each additional day added on – Staff direct cost of \$850.00

Programming

- Swim Lessons – we will offer Monday/Wednesday – 10:30 -11:30, 7:15 – 8:15pm
- Water Aerobics – we will offer Tuesday/Thursday – 10:30 -11:30
- Lap Swim – We will offer Monday/Wednesday 7:15pm – 8:15pm and Saturday (10:30 -11:30am)
- Swim/Dive Team – we can handle (150) kids, offer practice Monday – Friday 7am -10am, broken into (4) practices. The Swim Team will only be available if the Municipal League offers a league this year.
- River walk offered Saturdays (10:30 -11:30), to add River walk Monday -Friday (10:30 -11:30) additional \$1,500 on expenses.

Concessions

- Hours of operation 12 -5pm daily
- We will follow St. louis County Guidelines on restaurant specifications and only sell prepackaged good.

Dates of Operation

-June 12<sup>th</sup> – September 6<sup>th</sup>

**Draft Budget**

*Capital items*

Replace ADA Lifts	\$12,331	Purchased
Lap Lanes, Reels, Cover	\$6,325.41	Purchased
Robotic Pool Cleaner	\$5,008.53	Purchased
Competition Pool Painting	\$23,000.00	Approved at 3/9/2021
Upgrade Computer system/WiFi	\$5,600.00	Purchased
Tables, Chairs, Umbrellas	\$13,000	Budgeted
Floor Scrubber	\$2,500	Budgeted

<b>Total</b>	<b>\$67,764.94</b>	

B. On-going Expenses

<b>Competition Pool</b>	<b>\$131,300</b>	
Utilities	\$13,000	
Guards	\$63,000/12 weeks	
Building Maintenance Supplies	\$10,000	
Marketing	\$2,000	
Facility Maintenance	\$15,000	
Equipment Maintenance	\$1,800	
Office Supplies	\$1,500	
Rec Supplies	\$1,000	
Misc.	\$5,000	
Swim & Dive Team coaches/expenses	\$19,000	
<b>Lazy River/Leisure Pool</b>	<b>\$48,500</b>	
Utilities	\$8,000	
Guards	\$25,000	
Building Maintenance supplies	\$6,000	
Facility Maintenance	\$5,000	
Equipment Maintenance	\$500	
Rec Supplies	\$1,000	
Misc.	\$3,000	
<b>Concessions (pre-packaged items)</b>	<b>\$19,700</b>	
Staff	\$4,700	
Supplies	\$15,000	

**Scenario 1 (described above)**

<b>Proposed Revenue</b>	<b>\$165,500</b>	
Pool Memberships	\$108,000	2019 Historical Data
Swim Lessons	\$6,000	
Water Aerobics	\$6,000	
Swim Team	\$22,500	
Concessions	\$23,000	
Total Revenue	\$165,500	
Total Expenses	\$267,265	
	<b>(-101,765)</b>	

**Scenario 2 (Competition Pool Only)**

<b>Proposed Revenue</b>	<b>\$117,500</b>	
Pool Memberships	\$64,800	60% of 2019 data

Swim Lessons	\$6,000	
Water Aerobics	\$6,000	
Swim Team	\$22,500	
Concessions	\$23,000	
Total Revenue	\$122,300	
Total Expenses	\$218,765	
	<b>(-96,465)</b>	

**Scenario 3 (Regular Pool Operations (Competition Pool, Lazy River and Leisure pool open under current guidelines))**

<b>Proposed Revenue</b>	<b>\$165,500</b>	
Pool Memberships	\$108,000	2019 Historical Data
Swim Lessons	\$6,000	
Water Aerobics	\$6,000	
Swim Team	\$22,500	
Concessions	\$23,000	
Total Revenue	\$165,500	
Total Expenses	\$338,665	Includes (Leisure pool/Lazy River open every day 12 -7)
	<b>(-173,165)</b>	

**Projected 2021 Budget**

<b>Proposed Revenue</b>	<b>\$316,000</b>	
Pool Memberships	\$185,000	2019 Historical Data
Swim Lessons	\$14,000	
Water Aerobics	\$9,000	
Swim Team	\$60,000	
Concessions	\$50,000	
Total Revenue	\$316,000	
Total Expenses	\$453,600	
	<b>(-137,600)</b>	

Mayor Fribis made a motion to recommend Scenario 1 submitted. Ms. Soto seconded the motion, and it was unanimously approved.

**Other Matters deemed Necessary**

**NEXT MEETING DATE**

The Pool Advisory Committee will meet April 19, 2021 by ZOOM.

**ADJOURNMENT**

\_Ms. Duke made a motion to adjourn the meeting at 6:55 pm. Mayor Fribis seconded the motion, and it was unanimously approved.

**As submitted by,**

**Gerald Brown, Director of Parks & Recreation**