

MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY APRIL 22, 2020

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met BY Zoom meeting on Wednesday, April 22, 2020. The meeting convened at 1:00pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Kelly Finney	-Member
	Claudia Svoboda	-Member
	Steve Bershe	-Member
	Jill Yarasheski	-Member
	Laurie Zeitler	-Member
	Esther Gier	-Member
	Laurie Taylor	-Member
	Pam Livingston	-Member
	Blake Harris	- Member
	Gerald Brown	-Director of Parks and Recreation
	Mike Svoboda	-Guest
	Mike Hennon	-Guest
Absent:	Caiti Lipe	-Member

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the February, 2020 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Yarasheski made a motion to accept the minutes as submitted. Ms. Svoboda seconded the motion, and it was unanimously approved.

**OLD BUSINESS**

**A. Discussion of Bander Property**

Mr. Brown informed the commission that the Board of Alderman passed their recommendation for maintenance for Bander property at this time, which will include 30' cut from road and (1) brush hog a year.

**B. BMX track Discussion**

Mr. Brown informed the commission that he has been emailing back in forth with organization pertaining to agreement/concept plan. Currently have nothing for commission to review.

**Reports**

- A. Board of Alderman Report – Nothing to report.
- B. Pool Advisory – Mr, Brown stated that he had a conference call with advisory group on Monday, 4.20 to discuss concession stand prices, budget cuts and outlook for pool operations for 2020.
- C. Gempp Committee – Cancelled May meeting – moving to August.
- D. Swim & Dive Advisory – Nothing to report.
- E. Fitness Committee – Nothing to report
- F. Art Committee – Nothing to report.

**Director’s Report:**

Mr. Brown ask if there were any questions pertaining to the written report? No questions from written report.

-Budget Update, Mr. Brown informed the commission that we had to cut 15% of our overall budget due to COVID-19. Finance committee will be reviewing April 17<sup>th</sup>.

-Mr. Brown gave a brief update on closing of facilities, we will make a decision on following dates:

- Aquatic Facility – First week of May
- Day Camp – 2<sup>nd</sup> week of May
- Athletic Fields - TBD

**Public Comment:**

**New Business**

- A. Eagle Scout Project**
- B. Urban Forestry Concerns**
- C. Pre-Liminary Design for I-44 Pedestrian Bridge Project**

Mr. Brown let the commission know that we have received preliminary plans and are scheduling a Zoom meeting with engineer to have a full understanding of the documents before releasing. The meeting will be before April 30 and then we will release documents for review and approval. The Pre-liminary plans include (removal of Parking identification at emmenngger Park, enlarged parking area on East side, cost analysis of River overlook (Proposed cost estimate), and connection to soccer park on West side).

Mr. Hennon asked Mr. Brown what happens if all cities do not agree; Mr. Brown explained that I believe all cities will try there best to work with each other, however if unable to do so, we may need to go back to Municipal Parks Grant to ask for direction on how to move forward.

**Other Matters deemed Necessary**

**NEXT MEETING DATE**

Mr. Brown asked if he could contact everyone in two weeks to schedule a meeting within next three weeks. The next scheduled meeting is May 27<sup>th</sup> – location and time - TBD.

**ADJOURNMENT**

Mr. Harris made a motion to adjourn the meeting at 1:50 pm. Ms. Gier seconded the motion, and it was unanimously approved.

**As submitted by,**

**Gerald Brown, Director of Parks & Recreation**