

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY, MAY 26, 2021

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met AT Minnie Ha Ha Park, 801 Old Gravois Rd. The meeting convened at 6:30pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Steve Bershe	-Member
	Kelly Finney	-Member
	Blake Harris	- Member
	Shelia Sanders	-Member
	Jill Yarasheski	-Member
	Pam Livingston	-Member
	Greg Columbo	-Member
	Gerald Brown	-Director of Parks and Recreation
Absent:	Claudia Svoboda	-Member
	Erin Kelly	-Member
	Esther Gier	-Member

Guest:

APPROVAL OF THE MINUTES

Copies of the Minutes of the April, 2021 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Livingston made a motion to accept the minutes as submitted. Ms. Yarasheski seconded the motion, and it was unanimously approved.

Old Business

A. Update on the guidelines per St. Louis County Covid-19 and Operation for Aquatic Facility –

Mr. Brown reported that the Sunset Hills Aquatic Facility operation proposed was approved by the Board of Alderman. The guidelines have been updated and Mr. Brown presented the following recommendations:

Competition Pool, Leisure Pool and Lazy River (**entire complex**)

Hours of Operation – 12-7 daily; Members and Guest only.

-Membership – we recommend that all admittance be based on if you have an Gold or Aquatic membership; **However we are allowing each Family membership to bring in a (4) guests at daily rate and individual memberships to bring in (2) guests.**

-Current Capacity load based on guidelines is (**100**) per deck space for

competition pool and (50) for leisure/Lazy River.

Programming

- Swim Lessons – we will offer Monday - Thursday – 10:30 -11:30am
- Water Aerobics – we will offer Monday -Thursday – 10:30 -11:30
- Lap Swim – We will offer Monday/Wednesday 7:15pm – 8:15pm and Saturday (10:30 -11:30am)
- Swim/Dive Team – we can handle (200) kids, offer practice Monday – Friday 7am -10am, broken into (4) practices.
- River walk offered Saturdays (10:30 -11:30), and Monday -Thursday (9:00 - 10:00am)

Concessions

- Hours of operation 12 -5pm daily
- We will follow St. louis County Guidelines on restaurant specifications and only sell prepackaged good.

Dates of Operation

- June 12th – September 6th

B. Draft Budget
Capital items

Replace ADA Lifts	\$12,331	Purchased
Lap Lanes, Reels, Cover	\$6,325.41	Purchased
Robotic Pool Cleaner	\$5,008.53	Purchased
Competition Pool Painting	\$23,000.00	Approved at 3/9/2021
Upgrade Computer system/WiFi	\$5,600.00	Purchased
Tables, Chairs, Umbrellas	\$13,000	Budgeted
Floor Scrubber	\$2,500	Purchased
Total	\$67,764.94	

On-going Expenses

Competition Pool, Leisure and Lazy River	\$152,300	
Utilities	\$21,000	
Guards	\$160,000/12 weeks	
Building Maintenance Supplies	\$16,000	
Marketing	\$2,000	
Facility Maintenance	\$18,000	
Equipment Maintenance	\$2,300	
Office Supplies	\$1,500	
Rec Supplies	\$2,000	
Misc.	\$8,000	
Swim & Dive Team coaches/expenses	\$21,000	

Concessions (pre-packaged items)	\$19,700	
Staff	\$4,700	
Supplies	\$15,000	

Proposed Revenue	\$165,500	
Pool Memberships	\$108,000	2019 Historical Data – 133 sold to date in 2019/only 57 as of 5/4/21
Guests of members	\$10,000	
Pool Parties	\$5,000	
Swim Lessons	\$9,000	
Water Aerobics	\$12,000	
Swim Team	\$29,000	201 kids
Concessions	\$23,000	
Total Revenue	\$196,000	
Total Expenses	\$339,265	
	(-143,265)	
Capital Items	67,764.94	
Operating Cost	(-75,500.06)	

BUDGET APPROVED for 2020

Proposed Revenue	\$316,000	
Pool Memberships	\$185,000	2019 Historical Data
Swim Lessons	\$14,000	
Water Aerobics	\$9,000	
Swim Team	\$60,000	
Concessions	\$50,000	
Total Revenue	\$316,000	
Total Expenses	\$453,600	
	(-137,600)	
Capital Items	67,764.94	
Operating Cost	(-69,835.06)	

- B. Update on Watson Trail Playground
 Mr. Brown reported that the project is underway and moving along quickly, hope to plan grand opening late June/early July.

Reports

- A. Board of Alderman – nothing to report

- B. Pool Advisory, Mr. Brown stated that they met last week, and he gave them an update on changes to the county guidelines, same as I provided you tonight.
- C. Gempp Commission – Held a meeting on May 10th, did a walk through of the property.
- D. Swim & Dive Committee – Season kicks off June 6th.
- E. Fitness Committee – New incline trainer delivered last week.
- F. Art Committee – Chairman Mcguire let them know that we did not hold a meeting, we provided a update on Makers Market.
- G. Director’s Report – Mr. Brown asked if there were any questions to the written report?

New Business

- A. **Eagle Scout Project**
 - Eagle’s Nest** – Mr. Brown reported that they have started the project, hope to have installed by end of June.
 - Kiosk/Covered picnic tables** – Mr. Brown reported that we have several Eagle Scouts constructing covered picnic tables and one Kiosk for the disc golf course. Kiosk for Bander will start June 10th.
- B. **Urban Forestry Discussion**
- C. **Walk through of Minnie HA Ha Park**
 Mr. Brown led a walk through around Minnie Ha Ha Park, Athletic Fields and showed progress on numerous projects along the way (Driving range, BMX, Stieren Area).
 Mr. Bershe requested that we treat poison ivy, which was identified on a few trees during walk through.
 Mr. Columbo requested weed/feed on soccer, athletic fields. Mr. Brown explained that it is hard to keep grass based on sport seasons and no irrigation system.
 Ms. Finney asked about mosquitoes spraying, Mr. Brown explained that we have county and do inhouse.

Other items deemed necessary

NEXT MEETING DATE

- June 23, 2021 @ City Hall at 6:30

ADJOURNMENT

Mr. Harris made a motion to adjourn the meeting at 8:24 pm. Mr. Bershe seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation