

MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY JUNE 26, 2019

BE IT REMEMBERED that the Parks and Recreation Commission and the Pool Advisory Committee of the City of Sunset Hills, Missouri met at the Community Center in said City on Wednesday, June 26, 2019. The meeting convened at 7:02pm. The meeting was held at the Community Center, 3915 S. Lindbergh Blvd.

**Park Board**

Present:

Jill Yarasheski	-Member
Claudia Svoboda	-Member
Laurie Taylor	-Member
Doug McGuire	-Park Board Chairman
Steve Bersche	-Member
Laurie Zeitler	-Member
Kelly Finney	-Member
Gerald Brown	-Director of Parks and Recreation
Mike Svoboda	-Guest
Mike Hennon	-Guest

Absent:

Esther Gier	-Member
Blake Harris	-Member
Pam Livingston	-Member
Caiti Lipe	-Member

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the May22, 2019 Parks & Recreation Commission meeting were distributed to the members for their review. Ms. Svoboda made a motion to accept the minutes as submitted. Ms. Taylor seconded the motion, and it was unanimously approved.

**OLD BUSINESS**

- A. Update on Bander Park Survey** – Mr. Brown provided a report on the survey returned, public meeting held on June 12 and public comment cards. Mr. Brown explained that comment cards are due July 5<sup>th</sup>, and next public meeting is July 24<sup>th</sup>.

## **REPORTS**

- A. Board of Alderman Report – Alderman Bersche stated that Bank Stabilization project was approved.
- B. Pool Advisory – Mr. Brown provided a brief update on membership and concession numbers to date.
- C. Gempp Committee – Mr. Brown gave a brief update on restroom surrounding area plans and native species update.
- D. Swim & Dive Advisory – Partnered with the Foundation for Sunset Hills on a mouse race to help assist with additional swim & Dive items.
- E. Fitness Committee – Nothing to report
- F. Art Committee – Mr. McGuire reported on ideas the committee is looking into (architectural tour, ping pong tables, etc.)

## **DIRECTOR'S REPORT**

- A. Mr. Brown asks if there were any questions pertaining to the written report? No questions.

## **NEW BUSINESS**

- A. **Eagle Scout Project**
- B. **Urban Forestry Concerns**
- C. **Beatification Grant –**  
Mr. Brown explained that there were only one household that enrolled/applied for:

Most Beautiful

12782 West Watson Road

Most Improved

-Nothing selected

Go Green

26 Black Oak

Ms. Finney made a motion to award the above with awards. Ms. Taylor seconded and it was unanimously approved.

**OTHER MATTERS DEEMED NECESSARY**

**NEXT MEETING DATE**

The Parks & Recreation Commission will be at 7:00pm, July 24 at Community Center.

**ADJOURNMENT**

Ms. Yarasheski made a motion to adjourn the meeting at 8:04 pm. Alderman Bersche seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation

## Dede Hendricks

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**From:** Gerald Brown  
**Sent:** Tuesday, June 25, 2019 6:58 PM  
**To:** 'Doug McGuire (mcguirevision@att.net)'; Steve Bersche; 'pamlivingston57@yahoo.com'; 'Blake Harris' (blake@americanaircharter.com); "Esther I'Gier' (Esther.Gier@edwardjones.com)"; 'jilkey@juno.com'; 'LAURIE TAYLOR (ltaylor@pattonvillefd.com)'; Zeitler Laurie; claudia; caitinb86@gmail.com; Kelly Finney  
**Cc:** Ryan Taylor; Dede Hendricks  
**Subject:** RE: Park Board Meeting - June 26th  
**Attachments:** 6-19.rtf

Good Evening,

Just a quick reminder – meeting tomorrow night at 7pm.

Here is my Director's report (what is in red is more updated for you):

### **Project Update:**

Restrooms – we have (2) of the 3 installed, Claire Gempp Davidson Memorial Conservation Restroom is ours, we took ownership as of Tuesday, May 21<sup>st</sup>. Minnie Ha Ha is approximately 85% complete, we have a few loose ins, but unfortunately flooding has caused a delay. Lynstone Restroom was approved by MSD and Missouri American Water, Lynstone restroom - foundation is poured, hope to have constructed this month.

Athletic field lighting – we have it scheduled to do the lights between July 1 – 14<sup>th</sup>, slower time of the year and the ground will be hard and easy to move crane on.

Stieren Playground area – Mr. Stieren's playground is 100% completed, he also donated a historical bell that we placed near the front of the park. Mr. Stieren donated \$20,000 for a shelter for the area, hope to have constructed by mid July.

Driving range – we are working on the amenities (driving mats, accessories, targets, electric, etc.) and were hoping to have open by June 1<sup>st</sup>, unfortunately flooding has caused delays. We hope to have up and running by July 1<sup>st</sup>.

Bank Stabilization – we have been approved by MSD, Missouri American Water, COE and Department of Natural Resources. The Board of Alderman approved Ideal Landscape for the lowest and best bid on June 11<sup>th</sup>.

Golf Course- the Board directed me to apply for a park planning grant to help assist with the process of the direction for the park. We have hired PDS firm to conduct survey, citizen input and work with the Park Board to provide direction for the 122 acre parcel. The Board did approve a 15 acre lease agreement with rugby group to construct a rugby stadium. This area is in the South east corner of the property. The board also approved to operate a driving range.. We have also been approached by an outside soccer organization to lease 40 acres on the East side of the creek. We have not be presented an proposal though. We also applied for a RTP grant – recreational Trails Program from Department of Natural Resources to create a trail system within the former golf course. I have been meeting with our State Rep to help assist with. We held our townhall meeting on June 12<sup>th</sup> to present survey results and concept plans.

Minnie Soccer Fields – if the Bermuda grass is not going to be utilized on golf course, I have made a suggestion to move the Bermuda to the soccer fields. With the flooding, I am looking at this very closely to move in the next two weeks.

Activity Center – we have a new tenant that is leasing our building for their office space. The group is Open Space Council, two department staff that hosts and assist with preserving open space in Missouri. We have worked with them for years with the Operation Clean Stream Program. They moved in on April 4th.

Shared Use/pedestrian trail – As you know Kirkwood, Fenton and us applied for a grant to assist with trail connection from proposed bridge to existing trail system. We will be meeting as a technical group in July to discuss schedule, data collection and future meetings.

Swim & Dive team update – we have moved Team Unify for registrations this year. We have over 300 registered at this time.

Flooding – Water is still high, hope to get back on athletic complex week of June 17<sup>th</sup> and Minnie after the 4<sup>th</sup> of July.

#### **Grant Update:**

-I applied for the RTP grant for trails at golf course, working with State Rep David Gregory to help assist with.

-I applied for \$9,500 worth of concrete for driving range from PGA grant – we did not get awarded.

-I applied for recycling grant for picnic tables and trash cans. – We received a grant for \$6,500

#### **Park Update**

Watson Trail Park – Restrooms are open for the year.

Lynstone Park – Hope to have restroom installed by July.

Gempp – still working with Conservation Department for tree identification signage.

Community Center – We have the community center scheduled to be closed August 12 -23, we will be having the multi purpose floor replaced, parking lot redone and misc. items in meeting room. Parking lot curbs will start after June 1

Kitun Park – we have purchased gates/fencing to divide the large dog area so we can close areas down to preserve the turf. The divider fence has been installed.

#### **Program/Activity update:**

--Makers Market – April 27<sup>th</sup> – 10am – 6pm – Had a great turn out 1,500 – 2,000 people attended.

-SunCrest Fest – we have it scheduled for September 7<sup>th</sup> this year based on carnival company opening

-Bike Cruise – September 13<sup>th</sup> this year.

-Partnering with Foundation to put on Speaker series –they held (4) speaker series, some well attended, others smaller

-We have numerous programs offered this year, please review the brochure guide and let me know if you have any questions and/or concerns.

- Beatification application have started to come in. We will review at June meeting.

-Earthday Event was slow in recycling area, we are visiting a few changes for next year, maybe changing from 9:30 -1 to 9:30 – noon.

#### **Eagle Scout Projects**

We have potential two that may be coming forward – one is to construct Eagle nesting area at Bander Park and we have another for potential planting of trees at Nancy Eschbach property.

#### **Misc. Items**

-Have been working with a group (Rainbow for kids) that would like to install an ADA playground component to Watson Trail Park. We have collected approximately \$43,000 of the \$65,000 needed for the proposed design. Still having discussions.

Please feel free to contact me if you have any questions and/or concerns.

Gerald Brown CPRP, AFO, CPSI  
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