

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY, AUGUST 25, 2021

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at Sunset Hills Community Center, 3915 S. Lindbergh. The meeting convened at 6:35pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Shelia Sanders	-Member
	Jill Yarasheski	-Member
	Greg Colombo	-Member
	Blake Harris	- Member
	Claudia Svoboda	-Member
	Erin Kelly	-Member
	Gerald Brown	-Director of Parks and Recreation
Absent:	Casey Wong	-Member
	Kelly Finney	-Member
	Pam Livingston	-Member
	Esther Gier	-Member
Guest:	Mike Svoboda	

APPROVAL OF THE MINUTES

Copies of the Minutes of the June, 2021 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Yarasheski made a motion to accept the minutes as submitted. Mr. Harris seconded the motion, and it was unanimously approved.

Old Business

- A. Watson Trail Playground
Mr. Brown reported that the playground is complete, held a ribbon cutting ceremony on August 15, had approximately 200 people in attendance. Had great media coverage for the playground as well. The playground is attracting many visitors everyday.

Reports

- A. Board of Alderman – Mr. Brown reported that there was discussion on bricks from the new playground at Watson Trail Park, 3 bricks were political and/or religious based and we had received complaints from residents. The Board of Alderman elected to keep the (3) bricks installed because the brick flyer’s criteria did not clarify. The Board of Alderman directed the City Admin and myself to create a policy moving

forward to avoid having political and/or religious content for future displays within the park.

- B. Pool Advisory - Mr. Brown reported that Aquatic Facility operated ok this year under the circumstances, a full financial report will be provided at September meeting. Forecast at this time – Revenue - \$191,000, operating cost - \$206,000 and Capital at \$46,000. –
Reduced Hours have started – 4-7pm – Monday – Friday (Lap Pool only), weekends – open 12-7pm. (all facilities)
- C. Gempp Commission – Mr. Brown reported that Gempp Commission met this past Monday and discussed invasive species removal, hazardous tree removal and diversity of prairies and woody plants.
- D. Swim & Dive Committee – Season ended, came in 1st on diving, 2nd place on swim portion for overall.
- E. Fitness Committee – nothing to report
- F. Art Committee – Next meeting, Monday August 30th
- G. Director’s Report – Mr. Brown reported on the following:
 - Driving range is doing terrific, anticipate to be close to \$200,00 in revenue by the end of the year.
 - Stieren Property – Mr. Stieren donated \$800,000 on August 10 for the property. Projects under way at the area (drinking fountain, shelter and amenities)
 - Farmers Market – we had 17 booths/vendors for August event, have 22 scheduled for Sept. 11 event.
 - Tri event – huge success, had 225 participates, no injuries. Mr. Brown thanked everyone for their assistance.

New Business

- A. **Eagle Scout Project**
 - Eagle’s Nest** – Mr. Brown reported that they have started the project, hope to have installed by end of September.
- B. **Urban Forestry Discussion**
- C. **SunCrest Fest update**

Mr. Brown reported that we have collected over \$10,000 in sponsorships, event is a go for September 18th, still looking for volunteers along the parade route. Mike Svoboda, Jill Yarasheski agreed to assist.
- D. **Halloween Program Update**

Mr. Brown reported that for the past several years, we have held (3) Halloween type programs. This year based on staff and equipment; Mr. Brown presented combining all three events.

New proposed name - Jack – o – Lantern Jamboree
Minnie Ha Ha Park
October 23, 2021 2pm – 8pm

 - Pumpkin carving contest – bring your carved creations to the event and people can vote on them

- Bounce Houses
- Face Painter
- Pony Rides
- Games (Boy scouts)
- Hayrides around Minnie Ha Ha park – 2 wagons, leave every 15min – pre-register for your time spot
- Music (bands and DJ)
- Fire show
- Vendors (food, craft, specialty items)
- Balloon artist
- Selfie booth
- Home depot craft
- Bubble Bus
- Costume contest @ 6:00pm
 - 0 – 3 year olds
 - 4 – 8 year olds
 - 8 – 12 year olds
 - 12 – 18 year olds
 - Adults
 - Pets

Proposed cost for patrons:

- Bracelet for bounce houses/ games - \$5
- Hayrides - \$4.00 (pre-register your time)
- Food – sold by outside vendors

Mr. Brown requested the assistance of volunteers for the event, Ms. Sanders stated that she could work 5-7pm for the event; others stated that they would get back to Mr. Brown as it got closer.

Mr. Harris made a motion to approve the combination of programs/events into one event for 2021 Ms. Yarasheski seconded the event and it was unanimously approved.

E. Proposed Part Time Salaries for 2022

Mr. Brown reported that he would like the part time wage to be increased to catch up with new minimum wage requirement for 2022, instead of just going to \$11.15, move to the proposed 2023 wage of \$12.00; Mr. Brown explained that we need to be more competitive in order to attract employees for our positions. He explained the difference between positions and why the proposed difference in starting pay.

Position	Last Year	2022 Rate	Recommendation
Day Camp Coordinator	\$16.00	1 st year - \$15.00 2 nd - \$15.25 3 rd - \$15.50 4 th - \$15.75 5 th - \$16.00	1 st year - \$15.00 Every returning year \$.25 raise or based on experience
Activities Director	\$13.00	1 st year - \$13.00 2 nd - \$13.25 3 rd - \$13.50 4 th - \$13.75 5 th - \$14.00	1 st Year - \$13.00 Every returning year \$.25 or based on experience
Day Camp Counselor	\$10.50	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Park Receptionist/Front desk Community Center	\$10.50	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Pool Manager	\$16.00	1 st year -\$16.00 2 nd - \$16.50 3 rd - \$17.00 4 th - \$17.50 5 th - \$18.00	1 st year - \$16.00 Based on experience Every returning year \$.50 raise
Pool Front Desk/Snack Bar	\$10.50	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Snack Bar Supervisor	\$10.50	1 st year - \$13.00 2 nd - \$13.25 3 rd - \$13.50 4 th - \$13.75 5 th - \$14.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Head Lifeguard	\$12.00	1 st year - \$13.25 2 nd - \$13.50 3 rd - \$14.00 4 th - \$14.50 5 th - \$15.00	1 st year - \$13.00 Every returning year \$.25 raise or based on experience
Life Guard	\$10.75	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50	1 st year - \$12.00 Every returning year \$.25 raise or based on experience

		4 th - \$12.75 5 th - \$13.00	
Snack bar at athletic fields	\$10.50	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Part Time Maintenance Custodian/maintenance	\$15.00	1 st year - \$15.00 2 nd - \$15.25 3 rd - \$15.50 4 th - \$15.75 5 th - \$16.00	1 st year - \$15.00 Every returning year \$.25 raise or based on experience
Fitness Attendants	\$10.50	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Driving Range Attendants	\$12.00	1 st year - \$13.00 2 nd - \$13.25 3 rd - \$13.50 4 th - \$13.75 5 th - \$14.00	\$13.00 Every returning year \$.25 raise or based on experience

*Minimum Wage - \$11.15 (1.1.2022)

Mr. Harris made a motion to approve proposed 2022 salary scale Mr. Colombo seconded and it was unanimously approved.

Other items deemed necessary

-Ms. Yarasheski requested if the Commission would be interested in a GaGa Pit to be constructed in a park for an Eagle Scout. The Board agreed that it was good project and should be considered for a future Eagle Scout Project.

-Mr. Colombo asked Mr. Brown for an update on the Bander concept plan, Mr. Brown reported at this time nothing has been approved other than the driving range, disc golf course and fishing access.

-Mr. Svoboda asked about possibility of a maze (see attached link) for future consideration. Mr. Brown reported that he would send the link to entire Commission with the minutes from the meeting for everyone to review and discuss at future meeting.

<https://labyrinthlocator.com/locate-a-labyrinth?action=locate&organization=&city=sunset+hills&state=MO&postalcode=&country=&radius=25&submit=Search>

<https://labyrinthlocator.com/labyrinth-typology>

-Chairman McGuire asked about maybe constructing hummingbird feeders near the Watson Trail Playground, education component.

NEXT MEETING DATE

- September 22, 2021 @ City Hall at 6:30

ADJOURNMENT

Ms. Yarasheski made a motion to adjourn the meeting at 8:04 pm. Ms. Sanders seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation