

Liberty Meeting Recorder

Audio File Instructions for different Browsers

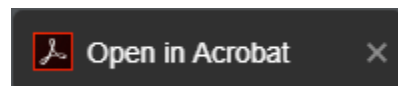
The City of Sunset Hills uses a system in the creation of minutes that embeds recorded media into the PDF file. The LMR Recording system allows the administrative staff to place markers in the document that target specific locations within the recorded media. This allows end users the opportunity to immediately hear the specific topic they are interested in reviewing.


The system is not without limitation. Use has determined idiosyncrasies via the use of differing browser platforms. This document should help explain what has been discovered to date.


Google Chrome

Select the Minutes from the City website Agenda Center that are posted under the icon that looks like: 

The website will display the document in Google Chrome. Toward the upper right side of the screen, click ...




Assuming you have installed Adobe Acrobat Reader (shareware available at www.adobe.com), the file will download and display in your computer. When you click on an  or bookmark, then this yellow bar will appear near the top of the Acrobat screen:

 Some features have been disabled to avoid potential security risks. Only enable these features if you trust this document.

Options ▾


Help


Clicking “Options” will provide a dropdown list. Select, “Trust this document one time only...”

Click an  again and the recording will start at that topic item of the meeting.

Internet Explorer

Select the Minutes from the City website Agenda Center that are posted under the icon that looks like: 


Click an  and this browser will produce this yellow bar:

 Some features have been disabled to avoid potential security risks. Only enable these features if you trust this host: sunset-hills.com

Options ▾

Help


Clicking “Options” will provide a dropdown list. Select, “Trust this host one time only...”


Click an  again and the recording will start at that topic item of the meeting direct from the website.

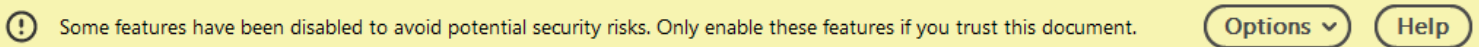
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Microsoft Edge

Right click the icon that looks like  and select “Save target as...” and the file will download as a PDF to your computer.


Assuming you have installed Adobe Acrobat Reader (shareware available at www.adobe.com), the downloaded file will download will display in your computer when selected and loaded into the machine. When you click on an  or bookmark, then this yellow bar will appear near the top of the Acrobat screen:




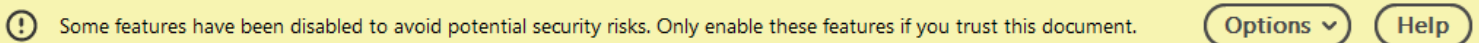
Clicking “Options” will provide a dropdown list. Select, “Trust this document one time only...”

Click an  again and the recording will start at that topic item of the meeting.


Mozilla Firefox

Right click the icon that looks like  and select “Save link as...” and the file will download as a PDF to your computer.

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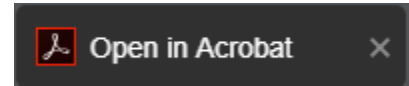
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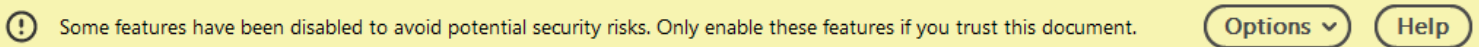
UC Browser for PC

Select the Minutes from the City website agenda center that are posted under the icon that looks like 


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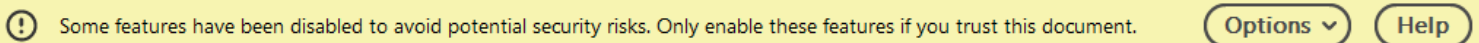
Clicking “Options” will provide a dropdown list. Select, “Trust this document one time only”

Click an  again and the recording will start at that topic item of the meeting.


Opera

Right click the icon that looks like  and select “Save linked content as...” and the file will download as a PDF to your computer.

Assuming you have installed Adobe Acrobat Reader (shareware available at www.adobe.com), the downloaded file will download will display in your computer when selected and loaded into the machine. When you click on an  or bookmark, this yellow bar will appear near the top of the Acrobat screen:



Clicking “Options” will provide a dropdown list. Select, “Trust this document one time only”

Click an  again and the recording will start at that topic item of the meeting.

Safari

Recordings from this system do not appear to function in Safari.
